

Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2021 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2021 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It
- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2021 CoC Program Competition on behalf of your CoC.

- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.

- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

1A. Continuum of Care (CoC) Identification

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

1A-1. CoC Name and Number: MN-503 - Dakota, Anoka, Washington, Scott, Carver Counties CoC

1A-2. Collaborative Applicant Name: Hearth Connection

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Institute for Community Alliances

1B. Coordination and Engagement–Inclusive Structure and Participation

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions–essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

1B-1.	Inclusive Structure and Participation–Participation in Coordinated Entry.	
	NOFO Sections VII.B.1.a.(1), VII.B.1.e., VII.B.1.n., and VII.B.1.p.	

In the chart below for the period from May 1, 2020 to April 30, 2021:

1.	select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC’s coordinated entry system; or
2.	select Nonexistent if the organization does not exist in your CoC’s geographic area:

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing of CoC Board Members	Participated in CoC’s Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	No	Yes
2.	Agencies serving survivors of human trafficking	Yes	Yes	Yes
3.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	No	Yes
4.	CoC-Funded Victim Service Providers	Yes	No	Yes
5.	CoC-Funded Youth Homeless Organizations	Yes	Yes	Yes
6.	Disability Advocates	Yes	No	No
7.	Disability Service Organizations	Yes	No	No
8.	Domestic Violence Advocates	Yes	No	No
9.	EMS/Crisis Response Team(s)	No	No	No
10.	Homeless or Formerly Homeless Persons	Yes	Yes	Yes
11.	Hospital(s)	No	No	No
12.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Yes	No	No
13.	Law Enforcement	Yes	No	No
14.	Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates	Yes	No	No
15.	LGBT Service Organizations	Yes	No	No
16.	Local Government Staff/Officials	Yes	Yes	Yes
17.	Local Jail(s)	Yes	No	Yes
18.	Mental Health Service Organizations	Yes	Yes	Yes

19.	Mental Illness Advocates	Yes	No	No
20.	Non-CoC Funded Youth Homeless Organizations	Yes	No	Yes
21.	Non-CoC-Funded Victim Service Providers	Yes	Yes	Yes
22.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes	Yes	Yes
23.	Organizations led by and serving LGBT persons	Yes	No	Yes
24.	Organizations led by and serving people with disabilities	Yes	No	Yes
25.	Other homeless subpopulation advocates	Yes	Yes	Yes
26.	Public Housing Authorities	Yes	No	Yes
27.	School Administrators/Homeless Liaisons	Yes	No	No
28.	Street Outreach Team(s)	Yes	Yes	Yes
29.	Substance Abuse Advocates	Yes	No	No
30.	Substance Abuse Service Organizations	Yes	No	Yes
31.	Youth Advocates	Yes	Yes	Yes
32.	Youth Service Providers	Yes	Yes	Yes
	Other:(limit 50 characters)			
33.				
34.				

By selecting "other" you must identify what "other" is.

1B-2.	Open Invitation for New Members.	
	NOFO Section VII.B.1.a.(2)	

	Describe in the field below how your CoC:
1.	communicated the invitation process annually to solicit new members to join the CoC;
2.	ensured effective communication with individuals with disabilities, including the availability of accessible electronic formats;
3.	conducted outreach to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join your CoC; and
4.	invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, persons with disabilities).

(limit 2,000 characters)

The CoC is made up of a broad stakeholder membership. 1) Invitation to apply for open voting positions on the Governing Board is conducted annually. The CoC communicates in multiple ways to make stakeholders aware of open voting positions on the Governing Board. Open positions and the application process are posted on the CoC website. The CoC Coordinator maintains a listserv & sends information regarding open positions and updates to all stakeholders annually at a minimum. Opportunities are also shared at CoC committee meetings & through presentations to local stakeholder groups such as school liaisons, police departments, etc. Interested members are asked to complete a short application. Applications are reviewed and members are selected by the CoC's Directors Council, a group of people with lived experience of homelessness. 2) Information for open board positions is available in electronic format through email or the CoC website. In addition, opportunities are verbally communicated during stakeholder meetings of the CoC. All CoC Governing Board & broad stakeholder meetings are held in physically accessible locations,

when held in person. 3) The CoC's Governing Board was restructured in 2020 to incorporate members with lived experience of homelessness. The CoC formed a Directors Council in February of 2020. The Council members are all people who have lived experience. The restructure of Governing Board voting membership includes 3 seats for Directors Council members. Directors Council elect their own representation on the Governing Board. 4) One of the primary goals with restructuring the voting membership for the Governing Board in 2020 was to include more people of color. Outreach was done to BIPOC leaders in organizations across the CoC, including but not limited to, organizations serving culturally specific communities. As a result of the restructure, the Governing Board transitioned from being less than 1% people of color to now being 67% people of color.

1B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.	
	NOFO Section VII.B.1.a.(3)	

Describe in the field below how your CoC:	
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;
2.	communicated information during public meetings or other forums your CoC uses to solicit public information; and
3.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.

(limit 2,000 characters)

The CoC solicits and considers opinions and input from a robust range of community stakeholders representing interests that are committed to preventing and ending homelessness. Broad CoC membership includes over 75 organizations from a diverse group of providers as indicated in 1B-1. 1) The CoC Governing Board and all committees annually review membership participation. The CoC tracks demographics of all Governing Board members such as race and ethnicity, age, gender identity, interest group etc. Outreach is conducted to under-represented groups. The CoC's governance and voting procedures provide equal representation among all interests and ensure all opinions are heard. The CoC worked diligently and successfully to increase participation of people of color and people with lived experiencing into voting positions and as committee leadership across the CoC structure since 2019. 2) The CoC communicates in multiple ways to make stakeholders aware of public meetings. Meeting times, location, and agendas are posted on the CoC website. The CoC Coordinator maintains a listserv and sends meeting reminders and updates to all stakeholders monthly. Meetings invites are also shared at all committee meetings. 3) Due to the COVID-19 pandemic, all CoC Governing Board and committee meetings were shifted to virtual platforms. In addition to regularly scheduled Governing Board and committee meetings, the CoC held regular check in meetings with provider groups across the continuum of services to ensure system adjustments could be made as needed. The CoC also worked through the SPARC process during 2019 and 2020. CoC leadership engaged multiple stakeholder groups in various meetings to share the recommendations of SPARC and get input on strategies to advance racial equity across the CoC.

1B-4.	Public Notification for Proposals from Organizations Not Previously Funded.	
	NOFO Section VII.B.1.a.(4)	

Describe in the field below how your CoC notified the public:	
1.	that your CoC's local competition was open and accepting project applications;
2.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;
3.	about how project applicants must submit their project applications;
4.	about how your CoC would determine which project applications it would submit to HUD for funding; and
5.	how your CoC effectively communicated with individuals with disabilities, including making information accessible in electronic formats.

(limit 2,000 characters)

The CoC solicits new proposals for funding annually to encourage development of new projects & expand CoC resources. 1) The CoC distributed the new funding announcement through broad distribution lists & posted on the CoC website on 9/17/21. The request for proposals was also detailed at the Governing Board meeting on 9/14/21. 2) The CoC reached out directly to providers to discuss CoC priorities for new projects & encourage applications. Specific outreach was conducted to DV providers to ensure these providers were aware of the bonus opportunity & to encourage them to apply. Technical assistance was offered to all projects that have not previously received CoC funds. 3) At the time the application was published on the CoC website an information packet was also posted & sent via email. The information packet includes all materials a new applicant would need to complete the local CoC application & information on how to submit applications. It was requested that applications should be submitted via email to the CoC Coordinator. 4) The CoC uses a competitive process to determine the new projects to be included in CoC Program Competition. Data is reviewed & used to set local priorities. These priorities are used in selecting new projects to ensure they will fill the identified gaps in the CoC. The application for new projects is developed by the Governing Board & is widely distributed. A scoring rubric is developed & shared at the time the application is released. Responses are submitted to the CoC Coordinator & then shared with the CoC Monitoring & Evaluation (ME) Committee. ME Committee members score each application & discuss all responses at a virtual meeting. Based on scoring & local priorities, the ME Committee selects the projects that will be included in the CoC Program Competition. 5) Information for new projects was available in electronic format through email or the CoC website. Opportunities were verbally communicated during stakeholder meetings of the CoC.

1C. Coordination and Engagement–Coordination with Federal, State, Local, Private, and Other Organiza

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions–essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
	NOFO Section VII.B.1.b.	

In the chart below:

- | | |
|----|--|
| 1. | select yes or no for entities listed that are included in your CoC’s coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or |
| 2. | select Nonexistent if the organization does not exist within your CoC’s geographic area. |

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with Planning or Operations of Projects
1.	Funding Collaboratives	Yes
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Yes
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Yes
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBT persons	Yes
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Yes
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	

18.		
-----	--	--

1C-2.	CoC Consultation with ESG Program Recipients.	
	NOFO Section VII.B.1.b.	

Describe in the field below how your CoC:

- | | |
|----|--|
| 1. | consulted with ESG Program recipients in planning and allocating ESG and ESG-CV funds; |
| 2. | participated in evaluating and reporting performance of ESG Program recipients and subrecipients; |
| 3. | provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and |
| 4. | provided information to Consolidated Plan Jurisdictions within your CoC's geographic area so it could be addressed in Consolidated Plan update. |

(limit 2,000 characters)

The CoC engages with both ESG recipients in the region, Dakota County CDA and the State of Minnesota, in developing plans and allocating funding. 1) The State of Minnesota has a bi-annual competitive Request for Proposal (RFP) process for ESG funds. Representatives from the CoC participate in the review of funding applications. This review process, along with additional RFP meetings, provides an opportunity for meaningful CoC input in the allocation of ESG funds in the CoC. In addition, the CoC meets at least monthly with the Dakota County CDA through the Dakota County Affordable Housing Coalition meeting where ESG planning and funding allocation are included on the agenda annually at a minimum. The CoC collaborated closely with both ESG recipients during the allocation of ESG-CV funds through monthly planning discussions and shared review of applications for funding. 2) The CoC has collaborated with all ESG recipients to create written standards that define practices, performance standards, outcomes and evaluation processes for all ESG funded programs within the CoC. The CoC works with both the Dakota County CDA and the State recipient of ESG funds to evaluate the performance of the ESG recipients, as defined by the written standards through the meetings detailed above. 3) The Consolidated Plan jurisdictions covered by the CoC include: Anoka, Dakota and Washington Counties, Woodbury City and the State of Minnesota. Staff from Con Plan jurisdictions are active in CoC committees. The CoC provides input during the development of the Con Plan including providing data from HDX (PIT and HIC) and HMIS (Coordinated Entry) that inform trends and CoC identified priorities. There is regular phone and email contact between Con Plan jurisdiction staff and the CoC on projects of interest and in-person attendance at CoC committee meetings.

1C-3.	Ensuring Families are not Separated.	
	NOFO Section VII.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported gender:

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated.	No
----	--	----

2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure families are not separated.	No
3.	Worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	No
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance.	No
5.	Sought assistance from HUD by submitting AAQs or requesting technical assistance to resolve noncompliance of service providers.	No
6.	Other. (limit 150 characters)	

1C-4.	CoC Collaboration Related to Children and Youth—SEAs, LEAs, Local Liaisons & State Coordinators.	
	NOFO Section VII.B.1.d.	

Describe in the field below:

1.	how your CoC collaborates with youth education providers;
2.	your CoC's formal partnerships with youth education providers;
3.	how your CoC collaborates with State Education Agency (SEA) and Local Education Agency (LEA);
4.	your CoC's formal partnerships with SEAs and LEAs;
5.	how your CoC collaborates with school districts; and
6.	your CoC's formal partnerships with school districts.

(limit 2,000 characters)

Formal partnerships exist between the CoC & Education Services: 1) The CoC has agreements with youth education providers primarily through in-reach into the schools across the region. Youth outreach workers provide targeted in-reach into schools that includes talking with administrative staff to identify youth & families that may be experiencing homelessness. The outreach workers provide access to services within the school &/or can meet with the youth or family outside of the school if that is what the youth or family prefers. These youth outreach workers regularly participate in CoC Committee meetings. 2) The agencies that employ staff doing school in-reach have formal partnerships with individual schools allowing outreach staff to enter school buildings & meet with youth and families on site. 3) The CoC has a strong history of collaborating with the McKinney-Vento State Education Agency. The CoC worked closely with MN Department of Education & school district staff to develop a formal partnership document between the CoC & the school districts within the region. 4) A formal partnership exists between the SEA & the CoC through the statewide Heading Home Alliance & the charter document in place for that group. 5) The CoC collaborates with school districts throughout the year in several ways. LEAs & school district staff attend monthly CoC committee meetings & provide data on households experiencing homelessness within the district. The CoC has partnered with school districts in planning specific to Homework Starts with Home which is a state funded homelessness prevention program. This planning has included strategies to connect families with housing instability to homeless response system resources. 6) The CoC intended to pursue formal partnership agreements with school districts as described in (3) above. The COVID-19 pandemic made this challenging. Entering into these agreements with school districts will become a focus in 2022 for the CoC.

1C-4a.	CoC Collaboration Related to Children and Youth–Educational Services–Informing Individuals and Families Experiencing Homelessness about Eligibility.	
	NOFO Section VII.B.1.d.	

Describe in the field below written policies and procedures your CoC adopted to inform individuals and families who become homeless of their eligibility for educational services.

(limit 2,000 characters)

The CoC’s Education Policy has been in place since 2014: All homeless assistance projects within the CoC region that serve households with children (shelter, transitional housing, rapid re-housing, and permanent supportive housing) are expected to comply with the following policies: A. Ensure that all homeless families are informed of the McKinney Vento Act to ensure that their children are able to maintain enrollment in school. B. Advocate for families with their school district to ensure that transportation is arranged (as needed). C. Track school attendance for all children served within your program and help families to resolve any barriers that are contributing to the absences (as needed). D. Assist families in developing education related goals for all family members when completing Housing Goal Plans. E. Ensure that all family members are connected to relevant educational resources in the community. F. Encourage and assist families with children ages 3-5 to apply for the Head Start Program and provide referrals to agencies that offer Head Start. All CoC funded projects serving families must sign this policy each year during the local NOFO renewal process. Annually as part of the NOFO local competition review process, all projects that serve families with school aged children must sign a certification attesting they will follow this policy.

1C-4b.	CoC Collaboration Related to Children and Youth–Educational Services–Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section VII.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	No	Yes
2.	Child Care and Development Fund	No	Yes
3.	Early Childhood Providers	No	Yes
4.	Early Head Start	No	Yes
5.	Federal Home Visiting Program–(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	No	Yes
6.	Head Start	No	Yes
7.	Healthy Start	No	Yes
8.	Public Pre-K	No	Yes
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.			

1C-5.	Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors—Annual Training—Best Practices.	
	NOFO Section VII.B.1.e.	

Describe in the field below how your CoC coordinates to provide training for:

- | | |
|----|--|
| 1. | Project staff that addresses safety and best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually); and |
| 2. | Coordinated Entry staff that addresses safety and best practices (e.g., trauma informed care) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually). |

(limit 2,000 characters)

The CoC coordinates with Victim Service Providers to provide training to all providers within the CoC including Coordinated Entry staff and assessors. 1) Local Victim Service Providers are active participants in local homeless planning groups and provide trainings at these meetings on at least an annual basis. The CoC also connects housing providers to trauma informed trainings to ensure victim centered practices are used throughout the continuum and across the range of programs. Training opportunities are offered at least annually for providers on best practices in serving survivors. Trainings are conducted by resources like local DV shelters & Violence Free Minnesota. In addition, the CoC works closely with Streetworks, a youth serving agency, that offers Safe Harbor training content through free videos available on their website. Topics include: sexual exploitation and outreach to youth, de-escalation best practices, Safe Harbor/no wrong door overview. 2) The CoC provides CE assessor training on demand through online videos. The curriculum for this training includes trauma-informed practices and content on best practices in serving survivors. This training is developed by the Assessor Training Team which includes experts on trauma informed care. Training equips assessors to have conversations with participants regarding domestic violence and sexual exploitation. In addition, available resources are reviewed to ensure assessors can respond to needs of survivors. CES assessors are required to attend this training annually as part of the recertification process as outlined in the Coordinated Entry Policies.

1C-5a.	Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors—Using De-identified Aggregate Data.	
	NOFO Section VII.B.1.e.	

Describe in the field below how your CoC uses de-identified aggregate data from a comparable database to assess the special needs related to domestic violence, dating violence, sexual assault, and stalking survivors.

(limit 2,000 characters)

The CoC uses three primary sources for data to assess the scope of community needs related to domestic violence, dating violence, sexual assault, and stalking: HMIS, Coordinated Entry Priority List outside of HMIS, and data from Victim Service Providers across the region. The primary tool the CoC uses to collect information on homeless programs is HMIS. While it is understood that HMIS cannot capture data from households served by Victim Service Providers, data on victimization is collected from households participating in non-VAWA

covered programs in HMIS. This is important data to include when considering the scope of the issue. Data from HMIS is used by the CoC to review how many households have experienced DV and are currently being served by Housing Services Providers. HMIS is also utilized to maintain the majority of the CoC’s Coordinated Entry Priority List. Households who are assessed by a Victim Service Provider or opt not to have their data shared in HMIS are added to a non-HMIS Priority List. The data from the HMIS list and the non-HMIS list are combined and used quarterly by the CoC to review trends and unmet needs including unmet needs of survivors. The final source the CoC utilizes is data directly from Victim Service Providers. The CoC requests data on households served, households turned away, and length of stay in emergency shelter from Victim Service Providers across the region to better understand the scope of need in the community.

1C-5b.	Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors—Coordinated Assessment—Safety, Planning, and Confidentiality Protocols.	
	NOFO Section VII.B.1.e.	

Describe in the field below how your CoC’s coordinated entry system protocols incorporate trauma-informed, victim-centered approaches while maximizing client choice for housing and services that:

	1. prioritize safety;
	2. use emergency transfer plan; and
	3. ensure confidentiality.

(limit 2,000 characters)

1) The CoC has created protocols for Victims of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors to prioritize safety through the creation of a case consultation group specific to Domestic Violence service providers. In this bi-weekly meeting, CES staff and DV staff are able to discuss survivors currently in shelter and needing immediate access to a permanent housing referral through CES. Survivors of Domestic Violence or Sexual Assault are offered a choice to access the CES and are offered housing where they believe they may be able to safely live. If the household needs to leave housing obtained through the CoC’s CES for safety reasons, program staff are instructed to follow the process outlined in the CES transition plan (emergency transfer plan) detailed in 2) below. The safety related requests are expedited. If a household needs to be on a priority list in a non-SMAC region, Coordinated Entry staff will make every attempt to work with the new region to ensure a successful referral to that region’s priority list. 2) An emergency transfer plan, also known as a transition plan, through the CoC’s Coordinated Entry Policies. The CoC engaged Victim Service Providers in the creation of the emergency transfer plan to ensure it would meet the needs of survivors. The emergency transfer plan details a CES Advisory Committee that expedites the transition for a household from one housing program to another for several reasons including safety concerns. The CES Advisory Committee began meeting in January 2018 and is an elected group of providers and assessors. The Advisory meets monthly or more frequently as needed to review, discuss, and facilitate transitions. 3) All households assessed by a Victim Service Provider or opt that out of data-sharing are kept on a priority list outside of HMIS for confidentiality purposes.

1C-6.	Addressing the Needs of Lesbian, Gay, Bisexual, Transgender–Anti-Discrimination Policy and Training.	
	NOFO Section VII.B.1.f.	

1.	Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBT individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
2.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
3.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access to Housing in HUD Programs in Accordance with an Individual’s Gender Identity (Gender Identity Final Rule)?	Yes

1C-7.	Public Housing Agencies within Your CoC’s Geographic Area–New Admissions–General/Limited Preference–Moving On Strategy. You Must Upload an Attachment(s) to the 4B. Attachments Screen.	
	NOFO Section VII.B.1.g.	

Enter information in the chart below for the two largest PHAs highlighted in gray on the CoC-PHA Crosswalk Report at <https://files.hudexchange.info/resources/documents/FY-2020-CoC-PHA-Crosswalk-Report.pdf> or the two PHAs your CoC has a working relationship with—if there is only one PHA in your CoC’s geographic area, provide information on the one:

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing and Housing Choice Voucher Program During FY 2020 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
Dakota County CDA	0%	No	No
Metropolitan Council Housing Redevelopment Agency	0%	No	Yes

1C-7a.	Written Policies on Homeless Admission Preferences with PHAs.	
	NOFO Section VII.B.1.g.	

Describe in the field below:

1.	steps your CoC has taken, with the two largest PHAs within your CoC’s geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference—if your CoC only has one PHA within its geographic area, you may respond for the one; or
2.	state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.

(limit 2,000 characters)

The CoC has strong working relationships with the PHAs within the CoC. Most of the PHA’s within the CoC are already well integrated into the homeless response system. One of the smaller PHAs within the CoC (Radius Health) does have a homeless preference. The CoC has discussed homeless preference implementation with the larger PHAs within the region. The first step toward implementing a homeless preference has been to implement a Move On program within the PHAs first. The CoC pursued a Move On program with Metro HRA and the program was approved into Metro HRA’s admin plan on

9/24/19. A referral process was put in place between Metro HRA and the CoC's CES. It was anticipated that vouchers would be available to the CoC beginning in January 2020. Due to the COVID-19 pandemic the connection of households to these vouchers has been delayed but it is anticipated referrals will be made in the remaining months of 2021. The CoC will have 5 vouchers available on an annual basis. In addition to the partnership with Metro HRA, the CoC has also developed a Move On preference with the Scott County CDA. The Scott County CDA is applying for additional HCV capacity and has worked closely with CoC staff to include a Move On preference with the application. The CoC's Coordinated Entry system will be the access point for Move On vouchers for both PHAs. The CoC will be working throughout 2022 to expand the Move On preference to the other PHAs in the region beginning with the Dakota County CDA. 2) N/A

1C-7b.	Moving On Strategy with Affordable Housing Providers.	
	Not Scored—For Information Only	

Select yes or no in the chart below to indicate affordable housing providers in your CoC's jurisdiction that your recipients use to move program participants to other subsidized housing:

1.	Multifamily assisted housing owners	Yes
2.	PHA	Yes
3.	Low Income Tax Credit (LIHTC) developments	Yes
4.	Local low-income housing programs	Yes
	Other (limit 150 characters)	
5.		

1C-7c.	Including PHA-Funded Units in Your CoC's Coordinated Entry System.	
	NOFO Section VII.B.1.g.	

Does your CoC include PHA-funded units in the CoC's coordinated entry process?	Yes
--	-----

1C-7c.1.	Method for Including PHA-Funded Units in Your CoC's Coordinated Entry System.	
	NOFO Section VII.B.1.g.	

If you selected yes in question 1C-7c., describe in the field below:

- | | |
|----|---|
| 1. | how your CoC includes the units in its Coordinated Entry process; and |
| 2. | whether your CoC's practices are formalized in written agreements with the PHA, e.g., MOUs. |

(limit 2,000 characters)

The CoC includes PHA funded units in the CoC's Coordinated Entry System (CES) in several ways. 1) The Dakota County CDA has a project that is funded through the CoC NOFO. 100% of the 35 units funded by this project are filled

through referrals for the CES. When there is an opening for the CoC funded project, a CDA staff person reaches out to the CES staff requesting a referral. From there the CES process is followed as with all other supportive housing programs filled through CES. The CoC also has a Move On program with Metro HRA. The Housing Choice Voucher (HCV) units available to the CoC through Move On are filled through CES in a different process than other supportive housing openings. When Metro HRA has an HCV available through Move On, Metro HRA reaches out to CES staff. CES staff then reach out to all PSH providers within Metro HRA's service area to see which households would qualify for the voucher. The households that are eligible are then reviewed by the CES Advisory Committee in partnership with the PSH providers to choose which household will be referred to the voucher. CES staff then refer that household to Metro HRA. The CoC also partnered with both Metro HRA and Dakota County CDA to distribute Emergency Housing Vouchers (EHV) opportunities. All referrals for EHV were identified by CES staff from households on the CES Priority Pool. 2) The CoC has formal agreements in the form of MOUs with Metro HRA for Move Up and Metro HRA and Dakota CDA for EHV.

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness.	
	NOFO Section VII.B.1.g.	

Did your CoC coordinate with a PHA(s) to submit a joint application(s) for funding of projects serving families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other non-federal programs)?	Yes
---	-----

1C-7d.1.	CoC and PHA Joint Application—Experience—Benefits.	
	NOFO Section VII.B.1.g.	

If you selected yes to question 1C-7d, describe in the field below:	
1.	the type of joint project applied for;
2.	whether the application was approved; and
3.	how your CoC and families experiencing homelessness benefited from the coordination.

(limit 2,000 characters)

The CoC partners with PHAs across the region on multiple funding opportunities. 1) The CoC partners with Metro HRA, Dakota County CDA, Carver County CDA, Scott County CDA, and Washington County CDA to apply for the following Federal programs: Family Unification Program (FUP), Emergency Housing Vouchers (EHV), Continuum of Care (CoC) and the following state programs: Housing Trust Fund (HTF) and Bridges. 2) The joint applications for funding submitted in partnership with the PHAs are not always successful but a majority of the applications do receive funding. Metro HRA and Dakota County CDA have FUP vouchers and EHV. Dakota County CDA has been a CoC grantee for over 15 years. All of the PHAs listed above have HTF and Bridges vouchers through Minnesota Housing Finance Agency. 3) The PHAs bring housing subsidy expertise to the table. The combination of their knowledge with the CoC partnerships that can provide supportive services creates sustainable programs and housing stability for participants. In addition, the partnership helps to develop ongoing dialogue about the need for affordable

housing units. Access to affordable housing is essential to ensuring affordable units are available for people experiencing homelessness. Partnership with the PHAs can help to identify available housing within their properties.

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including American Rescue Plan Vouchers.	
	NOFO Section VII.B.1.g.	

Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	Yes
---	-----

1C-7e.1.	Coordinating with PHA(s) to Administer Emergency Housing Voucher (EHV) Program–List of PHAs with MOUs.	
	Not Scored–For Information Only	

Did your CoC enter into a Memorandum of Understanding (MOU) with any PHA to administer the EHV Program?	Yes
--	-----

If you select yes, you must use the list feature below to enter the name of every PHA your CoC has entered into a MOU with to administer the Emergency Housing Voucher Program.

PHA
Dakota County CDA
Metropolitan Council

1C-7e.1. List of PHAs with MOUs

Name of PHA: Dakota County CDA

1C-7e.1. List of PHAs with MOUs

Name of PHA: Metropolitan Council

1C. Coordination and Engagement–Coordination with Federal, State, Local, Private, and Other Organiza

1C-8.	Discharge Planning Coordination.	
	NOFO Section VII.B.1.h.	

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1. Foster Care	Yes
2. Health Care	Yes
3. Mental Health Care	Yes
4. Correctional Facilities	Yes

1C-9.	Housing First–Lowering Barriers to Entry.	
	NOFO Section VII.B.1.i.	

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects your CoC is applying for in FY 2021 CoC Program Competition.	17
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects your CoC is applying for in FY 2021 CoC Program Competition that have adopted the Housing First approach.	17
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, Safe-Haven, SSO non-coordinated entry projects the CoC has ranked in its CoC Priority Listing in the FY 2021 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1C-9a.	Housing First–Project Evaluation.	
	NOFO Section VII.B.1.i.	

Describe in the field below how your CoC regularly evaluates projects to ensure those that commit to using a Housing First approach are prioritizing rapid placement and stabilization in permanent housing and are not requiring service participation or preconditions of program participants.

(limit 2,000 characters)

The CoC has evaluated projects on an annual basis to ensure those that commit to a Housing First approach follow Housing First principles. Historically this evaluation has taken place during the local CoC NOFO competition. Housing First implementation questions have been included in the Letter of

Intent process for renewal projects. Questions include, but are not limited to, asking about accepting program participants without income, accepting program participants that aren't "clean and sober" or "treatment compliant", and accepting program participants that have criminal justice involvement. Monitoring and Evaluation Committee members can utilize the responses to these questions as they are talking with projects during their review. The CoC has also made all projects aware of the HUD Housing First Assessment Tool and have encouraged projects to self-evaluate utilizing that tool. The Monitoring and Evaluation Committee plans to require the use of Housing First Assessment Tool for all projects and review the results in 2022. Technical Assistance will be provided to projects that are falling short of a true Housing First approach based on the assessment. Commitment and progress toward achieving the goals identified through the Technical Assistance process will be integrated into reallocation policies and decision making in the future.

1C-9b.	Housing First–Veterans.	
	Not Scored–For Information Only	

Does your CoC have sufficient resources to ensure each Veteran experiencing homelessness is assisted to quickly move into permanent housing using a Housing First approach?	Yes
---	-----

1C-10.	Street Outreach–Scope.	
	NOFO Section VII.B.1.j.	

Describe in the field below:	
1.	your CoC’s street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;
2.	whether your CoC’s Street Outreach covers 100 percent of the CoC’s geographic area;
3.	how often your CoC conducts street outreach; and
4.	how your CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.

(limit 2,000 characters)

1) The CoC utilizes multiple strategies to ensure all person experiencing unsheltered homelessness are identified and engaged. The CoC covers a large geographic footprint, so it is essential to offer various forms of outreach. These forms include street outreach, institutional in-reach, including schools, and drop-in centers. In the larger city centers, street outreach and drop-in centers are largely utilized as the primary outreach model. In areas of the CoC where the population is more spread out, outreach includes tabling at local events and posting outreach availability at a local community centers or libraries on set days and times. Outreach staff will meet households where they are physically located whenever possible however, outreach is also done via phone in areas where transportation is particularly challenging. 2) 100% of the CoC geography is covered by outreach in some form. 3) Street outreach is conducted for all populations weekly at a minimum. Access points to housing and supportive services are advertised broadly across the CoC utilizing language that furthers fair housing. Interpreters are available through access points and materials are printed and posted via the CoC website to effectively communicate with persons with disabilities. 4) The CoC ensures outreach efforts target those least likely to

request assistance through written standards requiring outreach workers to connect in person whenever possible meeting and offering services where the household is comfortable as opposed to requiring the household to come to a specific location. Funds available through COVID-19 allocations, both state and federal, helped the CoC expand outreach to culturally specific agencies including CLUES, Eastern Twin Cities Islamic Center, and Isuroon. This expansion has helped the CoC target populations that may have barriers to receiving assistance such as limited English proficiency.

1C-11.	Criminalization of Homelessness.	
	NOFO Section VII.B.1.k.	

Select yes or no in the chart below to indicate strategies your CoC implemented to prevent the criminalization of homelessness in your CoC's geographic area:

1.	Engaged/educated local policymakers	Yes
2.	Engaged/educated law enforcement	Yes
3.	Engaged/educated local business leaders	Yes
4.	Implemented communitywide plans	Yes
5.	Other:(limit 500 characters)	

1C-12.	Rapid Rehousing-RRH Beds as Reported in the Housing Inventory Count (HIC).	
	NOFO Section VII.B.1.I.	

	2020	2021
Enter the total number of RRH beds available to serve all populations as reported in the HIC-only enter bed data for projects that have an inventory type of "Current."	277	304

1C-13.	Mainstream Benefits and Other Assistance-Healthcare-Enrollment/Effective Utilization.	
	NOFO Section VII.B.1.m.	

Indicate in the chart below whether your CoC assists persons experiencing homelessness with enrolling in health insurance and effectively using Medicaid and other benefits.

	Type of Health Care	Assist with Enrollment?	Assist with Utilization of Benefits?
1.	Public Health Care Benefits (State or Federal benefits, Medicaid, Indian Health Services)	Yes	Yes
2.	Private Insurers	Yes	Yes
3.	Nonprofit, Philanthropic	Yes	Yes
4.	Other (limit 150 characters)		

--	--	--

1C-13a.	Mainstream Benefits and Other Assistance–Information and Training.	
	NOFO Section VII.B.1.m	

Describe in the field below how your CoC provides information and training to CoC Program-funded projects by:

- | | |
|----|--|
| 1. | systemically providing up to date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within your CoC’s geographic area; |
| 2. | communicating information about available mainstream resources and other assistance and how often your CoC communicates this information; |
| 3. | working with projects to collaborate with healthcare organizations to assist program participants with enrolling in health insurance; and |
| 4. | providing assistance with the effective use of Medicaid and other benefits. |

(limit 2,000 characters)

1) The CoC provides monthly updates on mainstream benefit programs through CoC committee meetings and email distribution. The CoC partners with the State of Minnesota to offer a half day training on all mainstream benefit programs including but not limited to Food Stamps, SSI, and General Assistance. This training was offered free of charge to providers in the CoC in 2019. Due to COVID-19 restrictions it was not possible to hold the training in 2020 or 2021. The CoC intends to offer this training again in 2022 & ongoing will offer it annually at a minimum. 2) Due to the COVID-19 pandemic, the CoC now provides weekly updates on availability of resources and distributes the information via email to CoC stakeholders. In addition, vacancies for the state’s Housing Supports program (a PSH housing benefit) are filled through the CoC’s CES. Projects are made aware of availability through a weekly phone call. 3) The CoC collaborates closely with counties, health insurance providers, and the State of MN to facilitate enrollment in health insurance programs for program participants. The CoC has collaborated with the state to simplify access to benefits for households experiencing homelessness through rule simplification and creating consistency across mainstream programs. In addition, counties that administer mainstream benefits now ask about housing status and actively do outreach to individuals experiencing homelessness. Households are referred to mainstream benefit programs they may be eligible for (SNAP, MA, General Assistance, etc.) through the CE process. 4) The Minnesota Department of Human Services received approval for a waiver to bill Medicaid for housing stability services. The CoC has worked diligently to establish effective referral pathways for persons experiencing homelessness to be ensure connection to MA and then receive a referral to Housing Stabilization Services for those that are eligible. In this way the CoC is maximizing the use of Medicaid services.

1C-14.	Centralized or Coordinated Entry System–Assessment Tool. You Must Upload an Attachment to the 4B. Attachments Screen.	
	NOFO Section VII.B.1.n.	

Describe in the field below how your CoC’s coordinated entry system:

- | | |
|----|--|
| 1. | covers 100 percent of your CoC’s geographic area; |
| 2. | reaches people who are least likely to apply for homeless assistance in the absence of special outreach; |
| 3. | prioritizes people most in need of assistance; and |

4. ensures people most in need of assistance receive assistance in a timely manner.

(limit 2,000 characters)

The CoC has had an active Coordinated Entry System (CES) in place since January 2015. 1) The CoC has access points that cover 100% of the CoC region. The definition and expectations of an Access Point are detailed in the CoC’s CES policies. At a minimum, Access Points must administer the CES assessment and enter data into HMIS and refer the household assessed to the Priority Pool. The CoC’s CES Committee reviews Access Point capacity on a quarterly basis to assess if additional access is needed somewhere in the region. 2) In order to reach people who are least likely to apply for homeless assistance, outreach workers are utilized for CES assessments. All street outreach teams within the CoC are considered Access Points. Outreach workers connect with those households that are least likely to apply for homeless assistance by meeting and offering the CES assessment where the household is comfortable as opposed to requiring the household to come to a specific location. In addition to outreach providing assessments, Access Points are also able to offer housing assessments over the phone. There are places in the CoC where street outreach capacity is limited. Phone assessments are offered to households in areas not covered by an outreach team that also are unable to come to an assessment site. 3) The CoC has developed a CoC specific assessment tool that is comprehensive of the local needs of people experiencing homelessness. Questions in the assessment identify vulnerabilities, barriers, and strengths to determine the prioritization of people most in need of assistance. Households are prioritized on the by name list based on length of time homeless. After the by name list has been prioritized using these criteria, the Case Consultation teams review households at the top of the list to ensure those with the most significant barriers are served first in a program that will best fit their needs.

1C-15.	Promoting Racial Equity in Homelessness–Assessing Racial Disparities.	
	NOFO Section VII.B.1.o.	

Did your CoC conduct an assessment of whether disparities in the provision or outcome of homeless assistance exists within the last 3 years?	Yes
--	-----

1C-15a.	Racial Disparities Assessment Results.	
	NOFO Section VII.B.1.o.	

Select yes or no in the chart below to indicate the findings from your CoC’s most recent racial disparities assessment.

1.	People of different races or ethnicities are more likely to receive homeless assistance.	Yes
2.	People of different races or ethnicities are less likely to receive homeless assistance.	No
3.	People of different races or ethnicities are more likely to receive a positive outcome from homeless assistance.	No

4.	People of different races or ethnicities are less likely to receive a positive outcome from homeless assistance.	Yes
5.	There are no racial or ethnic disparities in the provision or outcome of homeless assistance.	No
6.	The results are inconclusive for racial or ethnic disparities in the provision or outcome of homeless assistance.	No

1C-15b.	Strategies to Address Racial Disparities.	
	NOFO Section VII.B.1.o.	

Select yes or no in the chart below to indicate the strategies your CoC is using to address any racial disparities.

1.	The CoC's board and decisionmaking bodies are representative of the population served in the CoC.	Yes
2.	The CoC has identified steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC.	Yes
3.	The CoC is expanding outreach in geographic areas with higher concentrations of underrepresented groups.	Yes
4.	The CoC has communication, such as flyers, websites, or other materials, inclusive of underrepresented groups.	Yes
5.	The CoC is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness.	Yes
6.	The CoC is establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector.	Yes
7.	The CoC has staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness.	Yes
8.	The CoC is educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity.	Yes
9.	The CoC reviewed coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness.	Yes
10.	The CoC is collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system.	Yes
11.	The CoC is conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness.	Yes
	Other:(limit 500 characters)	
12.		

1C-15c.	Promoting Racial Equity in Homelessness Beyond Areas Identified in Racial Disparity Assessment.	
	NOFO Section VII.B.1.o.	

Describe in the field below the steps your CoC and homeless providers have taken to improve racial equity in the provision and outcomes of assistance beyond just those areas identified in the racial disparity assessment.

(limit 2,000 characters)

The CoC has taken multiple steps to improve racial equity in the provision and outcome of assistance. In 2020 the CoC established a Directors Council that is comprised of people currently experiencing homelessness or that have experienced homelessness in the past. The Council is directly involved in policy

development, selecting Governing Board and Monitoring and Evaluation Committee members, and leading community conversations about needed changes in the homeless response system. Integrating people with lived experience into the daily workings and decisions of the CoC creates ongoing opportunities to increase racial equity strategies across the CoC. In addition to Directors Council work, following the racial equity assessment completed with the support of C4 and the SPARC process, the Coordinated Entry Committee began reviewing all Coordinated Entry data through a racial equity lens. The data showed that youth under 25 are the most diverse sub population with the Coordinated Entry Priority Pool. After discussion with the Coordinated Entry Committee and the Directors Council, the Governing Board approved a recommendation to move youth up in the order of priority for supportive housing referrals from Coordinated Entry. This helps ensure that the supportive housing referrals are equitably distributed. Increasing the number of culturally specific agencies providing services in the CoC is also a necessary strategy. The CoC discontinued using the VI-SPDAT as the assessment tool in March 2020 and replaced it with a community specific tool targeting local needs. Contracts have been executed in 2021 with culturally specific agencies to provide outreach services to Black, Indigenous and People of Color. The CoC is participating in the Community Workshop Mobilizing Data to Address Inequities. In addition, the CoC was selected to be part of round 2 for the Equity Demo and looks forward to advancing our racial equity work with the support of the Technical Assistance provider.

1C-16.	Persons with Lived Experience–Active CoC Participation.	
	NOFO Section VII.B.1.p.	

Enter in the chart below the number of people with lived experience who currently participate in your CoC under the five categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Included and provide input that is incorporated in the local planning process.	14	5
2.	Review and recommend revisions to local policies addressing homelessness related to coordinated entry, services, and housing.	14	5
3.	Participate on CoC committees, subcommittees, or workgroups.	14	5
4.	Included in the decisionmaking processes related to addressing homelessness.	14	5
5.	Included in the development or revision of your CoC's local competition rating factors.	3	1

1C-17.	Promoting Volunteerism and Community Service.	
	NOFO Section VII.B.1.r.	

Select yes or no in the chart below to indicate steps your CoC has taken to promote and support community engagement among people experiencing homelessness in the CoC's geographic area:

1.	The CoC trains provider organization staff on connecting program participants and people experiencing homelessness with education and job training opportunities.	Yes
2.	The CoC trains provider organization staff on facilitating informal employment opportunities for program participants and people experiencing homelessness (e.g., babysitting, housekeeping, food delivery, data entry).	Yes
3.	The CoC works with organizations to create volunteer opportunities for program participants.	Yes
4.	The CoC works with community organizations to create opportunities for civic participation for people experiencing homelessness (e.g., townhall forums, meeting with public officials).	Yes
5.	Provider organizations within the CoC have incentives for employment and/or volunteerism.	Yes
6.	Other:(limit 500 characters)	

1D. Addressing COVID-19 in the CoC’s Geographic Area

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

1D-1.	Safety Protocols Implemented to Address Immediate Needs of People Experiencing Unsheltered, Congregate Emergency Shelter, Transitional Housing Homelessness.	
	NOFO Section VII.B.1.q.	
	Describe in the field below protocols your CoC implemented during the COVID-19 pandemic to address immediate safety needs for individuals and families living in:	
1.	unsheltered situations;	
2.	congregate emergency shelters; and	
3.	transitional housing.	

(limit 2,000 characters)

The CoC implemented many protocols during the COVID-19 pandemic to address the immediate safety needs for households experiencing homelessness. 1) For households in unsheltered situations, the CoC partnered with Public Health departments to provide Personal Protective Equipment to outreach teams. The outreach teams then distributed the PPE to unsheltered individuals within the CoC. Funding was utilized for additional shelter spaces to get unsheltered individuals and families indoors. The CoC increased shelter capacity by 50 shelter beds to accommodate unsheltered households. 2) In March of 2020 the Minnesota Department of Health (MDH) in partnership with the CoC established a dedicated unit within it’s Incident Command Structure to support homeless facilities and other congregate settings. This team supports homeless facilities in COVID-19 prevention measures (e.g., social distancing, PPE, ventilation) and provides hands-on support to facilities when they have active COVID-19 cases. Guidance was developed, regularly updated, and provided to shelters and other congregate settings on preventing COVID-19 and managing outbreaks. MDH also set up a PPE warehouse for homeless settings. Cleaning contracts were funded for congregate shelter. Priority was given to people living or working in homeless settings during the initial vaccine roll-out and it was ensured that all homeless settings had an opportunity to host a vaccine clinic or transport clients to a clinic. MDH contracted with several healthcare providers to conduct COVID-19 vaccine clinics in homeless settings. In addition to health and safety measures the CoC focused on moving individuals and families from congregate to non-congregate, hotel-based shelter. Households in doubled up situations lost the ability to stay with friends and family members during quarantine period. Increased shelter funding

allowed school districts to move households in doubled up situations into hotel shelter.

1D-2.	Improving Readiness for Future Public Health Emergencies.	
	NOFO Section VII.B.1.q.	

Describe in the field below how your CoC improved readiness for future public health emergencies.

(limit 2,000 characters)

The CoC has established strong partnerships with Public Health departments that will continue beyond the COVID-19 pandemic. Joint planning efforts have led to increased access to Public Health programs for persons experiencing homelessness such as vaccine clinics, testing, and others. Significant learning was shared and communication channels have been opened across these areas of expertise. Examples of this joint planning include plans for isolation and quarantine spaces, connection to PPE supplies, cleaning protocols, and testing protocols. The CoC partnered with the State of Minnesota to create resources and guidance for homeless programs to address COVID-19. These resources will also be applicable to current and future respiratory diseases. The pandemic has also prompted the creation of new programs and practices that will help address future public health emergencies. For example, at the state level the Minnesota Department of Health created a new permanent position, Senior Adviser on Health, Homelessness, and Housing, to be the department’s point person for helping homeless providers respond to future public health emergencies. At the CoC level, base funding has been added to program budgets to retain increased outreach and emergency shelter capacity.

1D-3.	CoC Coordination to Distribute ESG Cares Act (ESG-CV) Funds.	
	NOFO Section VII.B.1.q	

Describe in the field below how your CoC coordinated with ESG-CV recipients to distribute funds to address:

1.	safety measures;
2.	housing assistance;
3.	eviction prevention;
4.	healthcare supplies; and
5.	sanitary supplies.

(limit 2,000 characters)

The CoC coordinated to distribute ESG Cares Act funds with the Minnesota Department of Human Services Office of Economic Opportunity (OEO) and Dakota County CDA. 1) The first round of funds distributed by OEO were administered through a competitive Request for Proposal process and targeted for street outreach and emergency shelters to ensure unsheltered persons could move inside and congregate settings could move to non-congregate models. The CoC met with OEO staff weekly beginning in February of 2020 to ensure close collaboration. The Dakota County CDA increased shelter funding to move persons in a rotating shelter model into hotel-based shelter as well as

increasing shelter capacity to move households inside. The CoC meets with Dakota CDA staff monthly and collaborates via email between meetings as needed. 2) The CoC worked closely with all ESG recipients to ensure housing assistance resources continued to remain available throughout the COVID-19 pandemic. Outreach capacity was added to allow increased housing search and placement support to unsheltered households. Staffing capacity was added at many of the shelters across the CoC to support transition into supportive housing as quickly as possible. 3) Eviction prevention was a focus for the CoC during the COVID-19 pandemic. Several eviction prevention programs were implemented across the region to keep households stably housed throughout the pandemic and following the end of the eviction moratorium. Eviction prevention programs included direct support to households for rental assistance, utility payments, and back rent as well as landlord focused programs. 4) The Minnesota Department of Health worked closely with OEO and the CoC to ensure that homeless service providers had the necessary PPE needed to keep participants and staff safe. 5) The Dakota County CDA funded cleaning contracts for the 2 congregate shelters in Dakota County.

1D-4.	CoC Coordination with Mainstream Health.	
	NOFO Section VII.B.1.q.	

Describe in the field below how your CoC coordinated with mainstream health (e.g., local and state health agencies, hospitals) during the COVID-19 pandemic to:

1.	decrease the spread of COVID-19; and
2.	ensure safety measures were implemented (e.g., social distancing, hand washing/sanitizing, masks).

(limit 2,000 characters)

The CoC has established strong partnerships with Public Health departments at the local and state level during the COVID-19 pandemic. 1) In March of 2020 the Minnesota Department of Health (MDH) in partnership with the CoC established a dedicated unit within its Incident Command Structure to support homeless facilities and other congregate settings. This team supports homeless facilities in COVID-19 prevention measures (e.g., social distancing, PPE, ventilation) and provides hands-on support to facilities when they have active COVID-19 cases. Guidance was developed, regularly updated, and provided to shelters and other congregate settings on preventing COVID-19 and managing outbreaks. MDH also set up a PPE warehouse for homeless settings. 2) A close partnership developed between the CoC, housing and services providers, and Public Health. This has led to increased access to Public Health programs for persons experiencing homelessness such as vaccine clinics, testing, and others. Significant learning was shared that helped to ensure safety measures were implemented across the continuum of homeless response system services.

1D-5.	Communicating Information to Homeless Service Providers.	
	NOFO Section VII.B.1.q.	

Describe in the field below how your CoC communicated information to homeless service providers during the COVID-19 pandemic on:

1.	safety measures;
----	------------------

2.	changing local restrictions; and
3.	vaccine implementation.

(limit 2,000 characters)

The CoC communicated with homeless service providers during the COVID-19 pandemic in multiple ways. 1) Beginning in February 2020 the CoC began meeting with emergency shelter providers weekly. These meetings were used to discuss crisis response planning and safety measures that were being implemented within the different shelter settings. Over time these meetings were moved to once a month and then quarterly as protocols and practices were put in place. Regular email communication remains in place between the CoC and shelter providers as the primary communication method for updates in safety measures. In addition, a guidebook was created in partnership with the Minnesota Department of Health (MDH). This guide was regularly updated for shelters and other congregate facilities on COVID-19 prevention and safety measures. 2) In partnership with the CoC, the Minnesota Department of Health (MDH) communicated directly with homeless service providers via weekly provider webinars and newsletters hosted by the Minnesota Interagency Council on Homelessness (MICH). These weekly update meetings provided information on changes in restrictions across the state. Weekly update emails were also sent to providers across the CoC providing resources, guidance, and links to HUD tools and materials. 3) The weekly provider webinars and update emails detailed in (2) above were the primary tools utilized to make homeless service providers aware of vaccine implementation. These webinars were promoted through CoC Governing Board and committee meetings.

1D-6.	Identifying Eligible Persons Experiencing Homelessness for COVID-19 Vaccination.	
	NOFO Section VII.B.1.q.	

Describe in the field below how your CoC identified eligible individuals and families experiencing homelessness for COVID-19 vaccination based on local protocol.

(limit 2,000 characters)

The State of Minnesota gave people living and working in homeless and other congregate settings Phase 1a prioritization for the vaccine roll-out. Within this group, first priority was given to staff in COVID-19 isolation settings, seniors and medically vulnerable guests in protective hotels, and unsheltered homeless. In partnership with the CoC, the Minnesota Department of Health (MDH) worked with Local Public Health agencies to identify all homeless service providers and assign them a vaccinator. Facilities that did not have a common space to host a vaccine clinic, were given the option of transporting people to either state-run mass vaccination sites or local vaccine clinics focused on homeless settings. MDH has contracted with the Hennepin Healthcare Research Institute to merge statewide HMIS data with COVID-19 vaccination records from the Minnesota Immunization Information Center (MIIC) database. MDH then regularly shares information with the CoC on the local vaccination rates during the weekly provider webinars and monthly CoC coordination meetings.

1D-7.	Addressing Possible Increases in Domestic Violence.	
NOFO Section VII.B.1.e.		

Describe in the field below how your CoC addressed possible increases in domestic violence calls for assistance due to requirements to stay at home, increased unemployment, etc. during the COVID-19 pandemic.

(limit 2,000 characters)

The CoC has addressed the possible increases in domestic violence in two primary ways. The first was the addition of a hotel-based domestic violence shelter funded through CARES Act dollars that could support the overflow from existing shelter within the CoC. The additional capacity allowed existing service providers to serve more households without needing to add additional beds to their site-based shelter settings. This shelter operated from December of 2020 through September 2021. The CoC had an already established monthly case consultation meeting with domestic violence providers. During the COVID- 19 pandemic the frequency of these case consultation meetings was increased to every 2 weeks. This allowed Coordinated Entry staff to stay connected to any increasing or changing needs as they were being identified. Coordination with domestic violence providers ensures that households seeking shelter in domestic violence settings are integrated and offered the same access to services as households that enter the Coordinated Entry Priority Pool.

1D-8.	Adjusting Centralized or Coordinated Entry System.	
NOFO Section VII.B.1.n.		

Describe in the field below how your CoC adjusted its coordinated entry system to account for rapid changes related to the onset and continuation of the COVID-19 pandemic.

(limit 2,000 characters)

The CoC adjusted it's coordinated assessment system in several ways to account for rapid changes related to the COVID-19 pandemic. The CoC has held weekly case consultation meetings since 2018. During the pandemic, these weekly meetings between Coordinated Entry staff and homeless service providers became a critical touch point to ensure health and safety were of top priority when making referrals to supportive housing resources. The CoC's Priority Pool operates with a by name list that is prioritized based on criteria identified by the community. The 40 households at the top of the Priority Pool list are reviewed every week at the case consultation meetings. Barriers of households including vulnerabilities related to chronic health conditions are discussed when deciding which household will receive a referral to a supportive housing resource. The focus of case consultation discussion shifted to medical vulnerability, ensuring congregate shelters were not overcrowded, and trying to move unsheltered households inside as quickly as possible. Outreach was conducted by Coordinated Entry staff to homeless service providers to ensure their participation at case consultation meetings, emphasizing the importance of coordination in getting households stably housed during a public health crisis. The domestic violence specific case consultation meeting was increased from monthly to every 2 weeks to ensure strong partnership and integration of victim

service providers into the referral process.

1E. Project Capacity, Review, and Ranking–Local Competition

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions–essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

1E-1.	Announcement of 30-Day Local Competition Deadline–Advance Public Notice of How Your CoC Would Review, Rank, and Select Projects. You Must Upload an Attachment to the 4B. Attachments Screen.	
	NOFO Section VII.B.2.a. and 2.g.	

1.	Enter the date your CoC published the 30-day submission deadline for project applications for your CoC's local competition.	09/09/2021
2.	Enter the date your CoC publicly posted its local scoring and rating criteria, including point values, in advance of the local review and ranking process.	09/17/2021

1E-2.	Project Review and Ranking Process Your CoC Used in Its Local Competition. You Must Upload an Attachment to the 4B. Attachments Screen. We use the response to this question as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria listed below.	
	NOFO Section VII.B.2.a., 2.b., 2.c., and 2.d.	

Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:

1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes
4.	Used data from a comparable database to score projects submitted by victim service providers.	Yes
5.	Used objective criteria to evaluate how projects submitted by victim service providers improved safety for the population they serve.	Yes
6.	Used a specific method for evaluating projects based on the CoC's analysis of rapid returns to permanent housing.	Yes

1E-2a.	Project Review and Ranking Process–Addressing Severity of Needs and Vulnerabilities.	
--------	--	--

NOFO Section VII.B.2.d.

Describe in the field below how your CoC reviewed, scored, and selected projects based on:

- | | |
|----|--|
| 1. | the specific severity of needs and vulnerabilities your CoC considered when ranking and selecting projects; and |
| 2. | considerations your CoC gave to projects that provide housing and services to the hardest to serve populations that could result in lower performance levels but are projects your CoC needs in its geographic area. |

(limit 2,000 characters)

1) The CoC considers severity of needs and vulnerabilities through the PROJECT SCORE TOOL, the PROJECT REVIEW, and the RANKING PROCESS. Through these three process steps the CoC considers the following: low or no income, disability including substance use, history of domestic violence, chronic homelessness, and if the project fills a unique need within the region. 2) The PROJECT SCORE TOOL awards points for PSH projects that dedicate at least 79% of their beds to Chronically Homeless or Dedicated Plus. To earn maximum points on this scoring criteria the project must dedicate at least 90% of their beds to serving Chronically Homeless or Dedicated Plus. In addition, the CoC awards points to projects that successfully increase total income not just earned income. New scoring criteria was added in 2019 specific to Domestic Violence projects considering experience working with survivors and safety planning for households with a history of Domestic Violence. During the PROJECT REVIEW members of the Monitoring and Evaluation Committee talk with each project to understand any circumstances during the year that led to a lower performance score. Discussions include the vulnerability of current households served such as substance use and ability to increase income. In addition, Monitoring and Evaluation members check in with projects about intake processes and how providers are screening for vulnerabilities at intake. In the RANKING PROCESS, Monitoring and Evaluation members share relevant content from the project check ins. Vulnerabilities of participants in the project and special circumstances the provider experienced throughout the year identified during the check ins are considered when determining final ranking.

1E-3.	Promoting Racial Equity in the Local Review and Ranking Process.	
	NOFO Section VII.B.2.e.	

Describe in the field below how your CoC:

- | | |
|----|--|
| 1. | obtained input and included persons of different races, particularly those over-represented in the local homelessness population, when determining the rating factors used to review project applications; |
| 2. | included persons of different races, particularly those over-represented in the local homelessness population, in the review, selection, and ranking process; |
| 3. | rated and ranked projects based on the degree to which their program participants mirror the homeless population demographics (e.g., considers how a project promotes racial equity where individuals and families of different races are over-represented). |

(limit 2,000 characters)

The CoC has prioritized the integration of racial equity and engaging persons with lived experience across all the work done throughout 2020 and 2021. This includes the review and ranking process for the local NOFO competition. 1) Following the restructure of the Governing Board in March of 2020, the Monitoring and Evaluation (M&E) Committee (formerly known as the Ranking

Committee) was re-established with new membership. As with the new Governing Board, a priority for membership on the M&E Committee was racial diversity and including persons with lived experience. A selection process was put in place to form the M&E Committee which included applications being submitted to the Directors Council. The Directors Council is made up of people with lived experience of homelessness. The Directors reviewed all applications and selected the M&E members. M&E is 50% Black or African American and 50% white. Black or African American people are the most overrepresented in the CoC's homeless response system. The M&E also included 2 Directors Council members. The M&E was responsible for drafting and approving all NOFO scoring materials and policies for the local competition in 2021. 2) As detailed in (1) above, the M&E Committee is comprised of people from diverse backgrounds. This committee is responsible for review project applications, scoring APRs, reviewing scores with the projects and voting on the final ranking which is submitted through the Priority Listing. 3) Projects were required to complete several questions related to racial equity as part of the Letter of Intent to apply process. Projects were asked to describe the practices they use to hire and retain diverse staff and how they include people being served within the agency in hiring decisions.

1E-4.	Reallocation—Reviewing Performance of Existing Projects. We use the response to this question as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criterion below.	
	NOFO Section VII.B.2.f.	

Describe in the field below:	
1.	your CoC's reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;
2.	whether your CoC identified any projects through this process during your local competition this year;
3.	whether your CoC reallocated any low performing or less needed projects during its local competition this year;
4.	why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable; and
5.	how your CoC communicated the reallocation process to project applicants.

(limit 2,000 characters)

1) The CoC established policies to guide the 2021 local NOFO competition within the region. The reallocation policy was included in the document and states: Voluntary reallocation will always be fully explored first from all renewal projects. If voluntary reallocation does not establish enough funding to create a sustainable project, the CoC will consider all projects scoring in the bottom 1/3 of the ranking to be eligible for consideration for Reallocation. The CoC Governing Board approved the policies, including the reallocation policy, on 8/17/21. 2) The CoC did identify the 5 projects that scored into the bottom 1/3 of projects scored. 3) The Monitoring and Evaluation Committee discussed at length the benefits and costs of reallocating a project in the midst of the COVID-19 pandemic. The Committee decided that it would be in the best interests of program participants to not reallocate funds in the 2021 competition. 4) The CoC did not require reallocation of any existing projects due to circumstances surrounding the COVID-19 pandemic. It is crucial to keep as many people stably housed in our community at this time. Putting housing stability at risk for participants when there are so many other risk factors in the community right now outweighed the benefit of reallocating an existing project. There was an

existing provider that voluntarily reallocated \$90,000 of their grant. With this reallocation amount, the CoC was able to expand a high performing PSH project as well as the Coordinated Entry project. 5) All renewal projects were contacted via email on 9/17/21 with renewal project application timelines. A link to the reallocation policy was included in this communication.

1E-4a.	Reallocation Between FY 2016 and FY 2021. We use the response to this question as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criterion below.	
	NOFO Section VII.B.2.f.	

Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2016 and FY 2021?	Yes
---	-----

1E-5.	Projects Rejected/Reduced–Public Posting. You Must Upload an Attachment to the 4B. Attachments Screen if You Select Yes.	
	NOFO Section VII.B.2.g.	

1.	Did your CoC reject or reduce any project application(s)?	No
2.	If you selected yes, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps.	

1E-5a.	Projects Accepted–Public Posting. You Must Upload an Attachment to the 4B. Attachments Screen.	
	NOFO Section VII.B.2.g.	

Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps.	11/01/2021
--	------------

1E-6.	Web Posting of CoC-Approved Consolidated Application. You Must Upload an Attachment to the 4B. Attachments Screen.	
	NOFO Section VII.B.2.g.	

Enter the date your CoC's Consolidated Application was posted on the CoC's website or affiliate's website—which included: 1. the CoC Application; 2. Priority Listings; and 3. all projects accepted, ranked where required, or rejected.	11/10/2021
--	------------

2A. Homeless Management Information System (HMIS) Implementation

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

2A-1.	HMIS Vendor.	
	Not Scored—For Information Only	

Enter the name of the HMIS Vendor your CoC is currently using.	WellSky
--	---------

2A-2.	HMIS Implementation Coverage Area.	
	Not Scored—For Information Only	

Select from dropdown menu your CoC’s HMIS coverage area.	Statewide
--	-----------

2A-3.	HIC Data Submission in HDX.	
	NOFO Section VII.B.3.a.	

Enter the date your CoC submitted its 2021 HIC data into HDX.	05/14/2021
---	------------

2A-4.	HMIS Implementation—Comparable Database for DV.	
	NOFO Section VII.B.3.b.	

Describe in the field below actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC:

- | | |
|----|---|
| 1. | have a comparable database that collects the same data elements required in the HUD-published 2020 HMIS Data Standards; and |
| 2. | submit de-identified aggregated system performance measures data for each project in the comparable database to your CoC and HMIS lead. |

(limit 2,000 characters)

The CoC has partnered with the HMIS lead to ensure coverage of domestic violence data in comparable data bases. All the victim service providers in the CoC utilize a database that could be HUD compliant but some of them are not currently configured as such. The CoC currently funds one domestic violence project with CoC funds. That project is utilizing a comparable database and has submitted APR data through Sage to both HUD and the CoC. Ongoing discussions are needed to understand the best ways to partner with victim service agencies around data collection elements, data sharing, and data usage. In addition, the CoC and HMIS Lead Agency will be engaging as stakeholders in a new grant that the Office of Justice Programs (MN Department of Public Safety) and the statewide domestic violence coalition (Violence Free Minnesota) are operating that will discuss barriers that victim service providers have in the data reporting realm and problem solve around solutions. In addition to the grant through Office of Justice Programs, balance of state ESG recipient awarded a portion of ESG-CV2 funds to an entity focused on supporting victim service providers in submitting HUD compliant reports and developing long-term solutions for data management to address inequitable access to HUD funding. The CoC intends to collect comparable database usage information as a part of the HIC moving forward, to ensure we have the best possible data.

2A-5.	Bed Coverage Rate—Using HIC, HMIS Data—CoC Merger Bonus Points.	
	NOFO Section VII.B.3.c. and VII.B.7.	

Enter 2021 HIC and HMIS data in the chart below by project type:

Project Type	Total Beds 2021 HIC	Total Beds in HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
1. Emergency Shelter (ES) beds	486	185	285	94.68%
2. Safe Haven (SH) beds	0	0	0	
3. Transitional Housing (TH) beds	109	4	105	100.00%
4. Rapid Re-Housing (RRH) beds	304	9	295	100.00%
5. Permanent Supportive Housing	911	0	876	96.16%
6. Other Permanent Housing (OPH)	337	0	337	100.00%

2A-5a.	Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.	
	NOFO Section VII.B.3.c.	

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:

1. steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
2. how your CoC will implement the steps described to increase bed coverage to at least 85 percent.

(limit 2,000 characters)

2A-5b.	Bed Coverage Rate in Comparable Databases.	
---------------	---	--

NOFO Section VII.B.3.c.

Enter the percentage of beds covered in comparable databases in your CoC's geographic area.

95.00%

2A-5b.1. Partial Credit for Bed Coverage Rates at or Below 84.99 for Question 2A-5b.

NOFO Section VII.B.3.c.

If the bed coverage rate entered in question 2A-5b. is 84.99 percent or less, describe in the field below:

1. steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent; and
2. how your CoC will implement the steps described to increase bed coverage to at least 85 percent.

(limit 2,000 characters)

2A-6. Longitudinal System Analysis (LSA) Submission in HDX 2.0.

NOFO Section VII.B.3.d.

Did your CoC submit LSA data to HUD in HDX 2.0 by January 15, 2021, 8 p.m. EST?

Yes

2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

2B-1.	Sheltered and Unsheltered PIT Count—Commitment for Calendar Year 2022	
	NOFO Section VII.B.4.b.	

Does your CoC commit to conducting a sheltered and unsheltered PIT count in Calendar Year 2022?	Yes
--	-----

2B-2.	Unsheltered Youth PIT Count—Commitment for Calendar Year 2022.	
	NOFO Section VII.B.4.b.	

Does your CoC commit to implementing an unsheltered youth PIT count in Calendar Year 2022 that includes consultation and participation from youth serving organizations and youth with lived experience?	Yes
---	-----

2C. System Performance

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

2C-1.	Reduction in the Number of First Time Homeless—Risk Factors.	
	NOFO Section VII.B.5.b.	

Describe in the field below:	
1.	how your CoC determined which risk factors your CoC uses to identify persons becoming homeless for the first time;
2.	how your CoC addresses individuals and families at risk of becoming homeless; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time or to end homelessness for individuals and families.

(limit 2,000 characters)

1) The CoC has worked to determine risk factors to identify persons becoming homeless for the first time. State partners provided resources for TA that researched national trends to identify who is likely to become homeless. CoC members conducted outreach to persons in unstable housing in the spring 2021 seeking input into housing and employment barriers, reasons for homelessness, and to identify resources most needed to prevent homelessness. The information provided has identified key areas of focus such as service needs for SSI and medical assistance needs, eviction and criminal expungement, job and skills training, landlord strategies such as conflict resolution. 2) In order to address the risk of households becoming homeless, the CoC maximizes homeless prevention from multiple funding sources to fund strategies most likely to prevent first time homelessness. Utilization of a prevention targeting tool has shifted the CoC’s use of prevention resources toward serving higher needs households. The CoC is now increasingly moving toward more service intensive models, with deeper subsidies and longer periods of engagement to better ensure stability. The CoC also works with food shelves, homeless school liaisons, etc. to identify households at risk of homelessness to connect them to Coordinated Entry & emergency services. Along with long term strategies, the CoC utilized COVID-19 specific funds to prevent evictions during the pandemic. Outreach teams were put together that included culturally specific agencies. The CoC funded radio ads and utilized online advertising forums to ensure the community was widely aware of the opportunity for rental assistance. The implementation of these programs helped to prevent first time homelessness during 2020 and 2021. 3) The prevention coordinator in each of the counties within the CoC are responsible for overseeing the strategies to reduce the number of individuals and families experiencing homelessness for the first time.

2C-2.	Length of Time Homeless–Strategy to Reduce.	
	NOFO Section VII.B.5.c.	

Describe in the field below:

1.	your CoC’s strategy to reduce the length of time individuals and persons in families remain homeless;
2.	how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the length of time individuals and families remain homeless.

(limit 2,000 characters)

1) The Minnesota Department of Human Services (DHS) was approved for a waiver to bill Medicaid for housing stability services. The services were implemented in the spring of 2020. The CoC has partnered closely with DHS to connect persons experiencing homelessness with these MA billable services. Creating processes for eligibility determination for the service and referral to a service provider has been the focus of the CoC during 2020 and 2021. Once a household is connected to a service provider, they can access Transition Services which include housing search and application support, resolving barriers to accessing housing, securing additional resources to help secure housing, and help a household organize their move. Connecting households experiencing homelessness with a service provider that can offer these Transition Services as quickly as possible will reduce the length of time households are homeless. 2) In order to identify and house households with the longest lengths of time homeless the CoC utilizes a case consultation approach within the CE process. This approach includes a weekly review of a by name list by a team of professionals that discuss households on the list that have been homeless the longest. The focus of the discussions is to move those households into permanent housing as quickly as possible and identify what supportive services the household may need ongoing to remain stably housed. 3) The CoC’s Governing Board is responsible for overseeing the implementation of strategies that will reduce households length of time homeless.

2C-3.	Exits to Permanent Housing Destinations/Retention of Permanent Housing.	
	NOFO Section VII.B.5.d.	

Describe in the field below how your CoC will increase the rate that individuals and persons in families residing in:

1.	emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations; and
2.	permanent housing projects retain their permanent housing or exit to permanent housing destinations.

(limit 2,000 characters)

1) The CoC utilizes a case consultation process through Coordinated Entry which uses a by name list for weekly review by a team of professionals, including shelter staff, to quickly move households into permanent housing. This process ensures households staying in ES are served timely through the CE process and are exiting to permanent destinations. In addition to the weekly case consultation meeting, a DV-specific case consultation meeting takes place

every 2 weeks to ensure confidentiality for survivors of DV and sexual assault. Emergency shelters across the region are actively working with landlords to facilitate permanent exits from the shelter. The CoC hosts regular check in meetings with RRH providers across region which offer exit planning support for all who attend. The CoC also has a transition plan in Coordinated Entry policy. This policy supports households in transferring from one housing program to another if housing stability is at risk. The transition plan details the CES Advisory Committee that works with housing program staff to facilitate a transition if necessary. The CES Advisory Committee is an elected group of providers and assessors from across the region. The Advisory meets monthly or more frequently as needed to review, discuss, and facilitate transitions. 2) One strategy the CoC utilizes to increase retention of permanent housing is quarterly monitoring of permanent housing retention and exit destinations through quarterly review of APR data. The CoC offers support to programs that have not met performance measures as outlined by the CoC scoring tool. An additional strategy is the implementation of the Move On program through the partnership with Metro HRA in 2020. The CoC intends to try and extend this program to other PHAs within the region in the coming year.

2C-4.	Returns to Homelessness–CoC’s Strategy to Reduce Rate.	
	NOFO Section VII.B.5.e.	

Describe in the field below:

1.	how your CoC identifies individuals and families who return to homelessness;
2.	your CoC’s strategy to reduce the rate of additional returns to homelessness; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the rate individuals and persons in families return to homelessness.

(limit 2,000 characters)

1) The CoC identifies common factors of households who return to homelessness by reviewing System Performance Measures and Coordinated Entry data quarterly. The Governing Board reviews progress data on System Performance measures each quarter including how many households have returned to homelessness during that period. The system performance report is then cross referenced with Coordinated Entry data to ensure households who have returned to homelessness are rehoused as quickly as possible. 2) The CoC’s strategy to reduce returns to homelessness is to create a network of resources households served in the CoC can turn to prior to returning to homelessness. To accomplish this the CoC worked with housing providers across the region to revise written standards for RRH and PSH providers. These updates include expectations on case management services and after care services. A key component in the expectations is communicating early and often with the household about the resources available to regain housing stability. Providers across the region are committed to re-engaging with households after program exit if the household needs support in re-stabilizing their housing. In addition to creating a robust provider network, the CoC implemented region wide eviction prevention programming utilizing CARES funds. These eviction prevention programs targeted households impacted by the COVID-19 pandemic as well as other risk factors for homelessness. 3) The CoC Governing Board is responsible to oversee the strategy to reduce the rate of households returns to homelessness.

2C-5.	Increasing Employment Cash Income-Strategy.	
	NOFO Section VII.B.5.f.	

Describe in the field below:

1.	your CoC's strategy to increase employment income;
2.	how your CoC works with mainstream employment organizations to help individuals and families increase their cash income; and
3.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment.

(limit 2,000 characters)

1) The CoC's strategy to increase access to employment includes quarterly monitoring of income performance measures through review of APR data. The CoC offers support to programs that have not met performance measures as outlined by the CoC scoring tool. Training is offered to projects on increasing employment income at least annually. All projects work closely with employment service providers to provide targeted employment services and comprehensive supports to increase earned income from employment with the specific goal of increasing income. 2) The CoC attempts to increase access to earned income through promoting job/career fairs throughout the region. Employers are invited to attend Project Community Connect events in the region to connect those experiencing homelessness directly to employment opportunities. Providers within the CoC work with participants on work readiness activities such as resume/application support and interview coaching. The CoC utilizes expertise of its members and partners, including employment services providers, such as Tasks Unlimited, Guild, & the CareerForce Centers. Governing Board members attend Work Force Center board meetings and share relevant information and ideas across sectors. CareerForce Centers staff are active member of the local homeless planning committees and partner in providing trainings and resources during community events targeted to households experiencing homelessness. 3) The CoC Governing Board working closely with the CoC Monitoring and Evaluation Committee is responsible for ensuring projects have strategies to increase income.

2C-5a.	Increasing Employment Cash Income-Workforce Development-Education-Training.	
	NOFO Section VII.B.5.f.	

Describe in the field below how your CoC:

1.	promoted partnerships and access to employment opportunities with private employers and private employment organizations, such as holding job fairs, outreach to employers, and partnering with staffing agencies; and
2.	is working with public and private organizations to provide meaningful education and training, on-the-job training, internships, and employment opportunities for program participants.

(limit 2,000 characters)

1) The CoC has promoted partnerships and access to employment opportunities through engagement with private employers and employment organizations in Project Community Connect events. Employers are invited to attend events throughout the CoC region offering employment opportunities to individuals who attend the event. Some employers come prepared to do on site

interviews. As part of coordination under the Heading Home Alliance agreement, the CoC partnered with the MN Department of Employment and Economic Development to deliver training to frontline workforce center staff across the state in serving people who are experiencing homelessness and connecting with homeless program staff to support participants' employment goals. 2) The CoC works with partners to provide meaningful training and employment for supportive housing participants by promoting job/career fairs throughout the region.

2C-5b.	Increasing Non-employment Cash Income.	
	NOFO Section VII.B.5.f.	

Describe in the field below:	
1.	your CoC's strategy to increase non-employment cash income;
2.	your CoC's strategy to increase access to non-employment cash sources; and
3.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income.

(limit 2,000 characters)

1) The CoC's strategy to increase non-employment cash includes quarterly monitoring of non-employment income performance measures through review of APR data. The CoC offers support to programs that have not met performance measures as outlined by the CoC scoring tool. In addition, the CoC partners with the State of MN to offer SOAR trainings to increase staff capacity & assist people enrolling in SSI & SSDI. SOAR trained providers also attend CoC meetings & offer SOAR services to projects who may not have a SOAR person on staff. The CoC also partnered with the state to offer a half day training on all mainstream benefit programs including but not limited to Food Stamps, SSI, and General Assistance. This training was offered free of charge to providers in the CoC. This training will be offered annually at a minimum. 2) Access Points for the CoC's Coordinated Entry System are responsible to connect all households to mainstream benefits as part of the assessment process. CoC programs are also required to ensure participants are receiving all benefit they are eligible for. 3) The CoC Governing Board working closely with the Monitoring and Evaluation Committee is responsible for ensuring projects have strategies to increase income.

3A. Coordination with Housing and Healthcare Bonus Points

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
 - Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
 - FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
 - 24 CFR part 578

3A-1.	New PH-PSH/PH-RRH Project—Leveraging Housing Resources.	
	NOFO Section VII.B.6.a.	

Is your CoC applying for a new PSH or RRH project(s) that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	Yes
---	-----

3A-1a.	New PH-PSH/PH-RRH Project—Leveraging Housing Commitment. You Must Upload an Attachment to the 4B. Attachments Screen.	
	NOFO Section VII.B.6.a.	

Select yes or no in the chart below to indicate the organization(s) that provided the subsidies or subsidized housing units for the proposed new PH-PSH or PH-RRH project(s).

1.	Private organizations	Yes
2.	State or local government	No
3.	Public Housing Agencies, including use of a set aside or limited preference	No
4.	Faith-based organizations	No
5.	Federal programs other than the CoC or ESG Programs	No

3A-2.	New PSH/RRH Project—Leveraging Healthcare Resources.	
	NOFO Section VII.B.6.b.	

Is your CoC applying for a new PSH or RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	Yes
--	-----

3A-2a.	Formal Written Agreements–Value of Commitment–Project Restrictions. You Must Upload an Attachment to the 4B. Attachments Screen.	
	NOFO Section VII.B.6.b.	

1.	Did your CoC obtain a formal written agreement that includes: (a) the project name; (b) value of the commitment; and (c) specific dates that healthcare resources will be provided (e.g., 1-year, term of grant, etc.)?	Yes
2.	Is project eligibility for program participants in the new PH-PSH or PH-RRH project based on CoC Program fair housing requirements and not restricted by the health care service provider?	No

3A-3.	Leveraging Housing Resources–Leveraging Healthcare Resources–List of Projects.	
	NOFO Sections VII.B.6.a. and VII.B.6.b.	

If you selected yes to question 3A-1. or 3A-2., use the list feature icon to enter information on each project you intend for HUD to evaluate to determine if they meet the bonus points criteria.

Project Name	Project Type	Rank Number	Leverage Type
Prairie Pointe	PSH	21	

3A-3. List of Projects.

1. What is the name of the new project? Prairie Pointe

2. Select the new project type: PSH

3. Enter the rank number of the project on your CoC's Priority Listing: 21

4. Select the type of leverage:

3B. New Projects With Rehabilitation/New Construction Costs

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

3B-1.	Rehabilitation/New Construction Costs—New Projects.	
	NOFO Section VII.B.1.r.	

Is your CoC requesting funding for any new project application requesting \$200,000 or more in funding for housing rehabilitation or new construction?	No
--	----

3B-2.	Rehabilitation/New Construction Costs—New Projects.	
	NOFO Section VII.B.1.s.	

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:

1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and
2.	HUD’s implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.

(limit 2,000 characters)

3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
 - Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
 - FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
 - 24 CFR part 578

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section VII.C.	

Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
--	----

3C-2.	Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes. You Must Upload an Attachment to the 4B. Attachments Screen.	
	NOFO Section VII.C.	

If you answered yes to question 3C-1, describe in the field below:

- | | |
|----|---|
| 1. | how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and |
| 2. | how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act. |

(limit 2,000 characters)

4A. DV Bonus Application

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

4A-1.	New DV Bonus Project Applications.	
	NOFO Section II.B.11.e.	

Did your CoC submit one or more new project applications for DV Bonus Funding?	No
Applicant Name	
This list contains no items	

4B. Attachments Screen For All Application Questions

We prefer that you use PDF files, though other file types are supported. Please only use zip files if necessary.

Attachments must match the questions they are associated with.

Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.

We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

Document Type	Required?	Document Description	Date Attached
1C-14. CE Assessment Tool	Yes	CE Assessment Tool	11/09/2021
1C-7. PHA Homeless Preference	No		
1C-7. PHA Moving On Preference	No	PHA Moving On Pre...	11/09/2021
1E-1. Local Competition Announcement	Yes	Local Competition...	11/09/2021
1E-2. Project Review and Selection Process	Yes	Project Review an...	11/10/2021
1E-5. Public Posting–Projects Rejected-Reduced	Yes		
1E-5a. Public Posting–Projects Accepted	Yes	Public Posting - ...	11/10/2021
1E-6. Web Posting–CoC-Approved Consolidated Application	Yes		
3A-1a. Housing Leveraging Commitments	No		
3A-2a. Healthcare Formal Agreements	No		
3C-2. Project List for Other Federal Statutes	No		

Attachment Details

Document Description: CE Assessment Tool

Attachment Details

Document Description:

Attachment Details

Document Description: PHA Moving On Preference

Attachment Details

Document Description: Local Competition Announcement

Attachment Details

Document Description: Project Review and Selection Process

Attachment Details

Document Description:

FY2021 CoC Application	Page 52	11/10/2021
------------------------	---------	------------

Attachment Details

Document Description: Public Posting - Projects Accepted

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. CoC Identification	09/17/2021
1B. Inclusive Structure	11/10/2021
1C. Coordination	11/10/2021
1C. Coordination continued	11/10/2021
1D. Addressing COVID-19	11/10/2021
1E. Project Review/Ranking	11/10/2021
2A. HMIS Implementation	11/10/2021
2B. Point-in-Time (PIT) Count	09/17/2021
2C. System Performance	11/10/2021
3A. Housing/Healthcare Bonus Points	Please Complete
3B. Rehabilitation/New Construction Costs	09/17/2021

FY2021 CoC Application	Page 54	11/10/2021
------------------------	---------	------------

3C. Serving Homeless Under Other Federal Statutes

09/17/2021

4A. DV Bonus Application

11/09/2021

4B. Attachments Screen

Please Complete

Submission Summary

No Input Required

Notes:

3A. Housing/Healthcare Bonus Points list contains 1 incomplete item.

SMAC and Ramsey Coordinated Entry Step 2

Client Name: _____ **HMIS ID:** _____

ASSESSOR INSTRUCTIONS: Please read or paraphrase the following to the client.

I work for (name of your agency) and we are going to complete a Step 2 assessment. This will give me a better idea of what your housing and service needs are. If you say it is ok to continue, I will ask you questions about your health and housing. If you do not understand a question, please say so. I can help explain what is being asked. Some of the questions may be personal, but you will only need to answer yes/no. I don't need specific details.

The questions are not meant to judge you, but to assess your needs at this time. If you feel uncomfortable you can take a break or skip a question. If you do not answer a question, no one will be upset with you. But, this information is important to help decide if you are eligible for service, so skipped or inaccurate answers may affect your eligibility. This information will help determine your eligibility and connect you to housing/services.

At any time, you can ask that the information you are giving me not be shared. If at any time you are unhappy with the assessment process and/or resulting score or you feel you were treated unfairly, you have the right to let us know.

You can submit a grievance to SMAC or Ramsey, and the grievance will be looked at by a team working with the Coordinated Entry process. Do you want to continue?

COVID-19 Survey - MN

Date of Survey:	
In the last two weeks, have you been in close contact with anyone who is experiencing fever, new or worsening cough, and shortness of breath (symptomatic or likely have COVID-19)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you been asked or chosen to keep yourself away from others (quarantine) because you've been in contact with others who likely have COVID-19? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, have you kept yourself away from others (quarantined) since that time? <input type="checkbox"/> Yes <input type="checkbox"/> No
Staff use: Was the client screened for COVID-19 symptoms?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you currently experiencing any symptoms consistent with COVID-19 (fever, new or worsening cough, shortness of breath)? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, date symptoms began: _____ If yes, were you tested for COVID-19? <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, outcome of COVID-19 test results once received? <input type="checkbox"/> Confirmed COVID-19 <input type="checkbox"/> Negative	Date symptoms ended: _____
Have you been asked or chosen to stay away from others (isolate) because you have or likely have COVID-19? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, have you kept yourself away from others (isolate) since that time? <input type="checkbox"/> Yes <input type="checkbox"/> No Date isolation ended: _____

Current Living Situation

Information Date	Current Living Situation (Shelter, PNMFHH, Staying with family, friends, etc.)

SMAC/Ramsey Coordinated Entry Step 2
Coordinated Entry Assessment

Client Name: _____
 (In-person, phone, etc.)

Date of Assessment	Assessment Location	Assessment Type

SECTION 1: Assessor Information

Assessor's Name	Assessor's Organization	Assessor's Phone	Assessor's Email

SECTION 2: Client Contact Information

Phone number where you can be reached or a message can be left:	
Email where you can be reached or where a message can be sent:	
Can we leave a confidential voicemail or text for you at the phone number provided?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Secondary Contact Information

Name:	Name:
Phone:	Phone:
Email:	Email:
Relationship:	Relationship:
Can we speak with the contacts you listed to leave information for you?	<input type="checkbox"/> Yes <input type="checkbox"/> No

SECTION 3: Background Information

HMIS ROI Signed? <input type="checkbox"/> Yes <input type="checkbox"/> No – Agency ROI Needed
Client Relationship to Head of Household:
Social Security Number:
Client Date of Birth:

Gender Identity:
 Female Male Transgender MTF Transgender FTM Gender non-conforming
 Client Doesn't Know Client Refused
 Preferred Gender Pronouns: _____

Race:	<input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> Native Hawaiian or Pacific Islander <input type="checkbox"/> White <input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client Refused
Ethnicity:	<input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Non-Hispanic/Non-Latino <input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client Refused
Are you Native American?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, of which tribe are you an enrolled member?

SMAC/Ramsey Coordinated Entry Step 2

Client Name: _____

County of Primary (Current) Residence: _____ Client Location (CoC): _____

County where client resides: _____

Did you serve on Active Duty, or in the National Guard or Reserves? Yes No

If yes, answer the Veteran Status questions below. If no, you may skip them.

For approximately how many months did you serve?	
Did you enter Active Duty before 9/7/1980?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Guard or Reserve: Were you ever called into active duty as a member of the National Guard or as a Reservist?	<input type="checkbox"/> Yes <input type="checkbox"/> No
What kind of discharge did you have?	
Has Client been referred to the Homeless Veteran Registry ?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Has this client record been checked against the VA Squares database?	<input type="checkbox"/> Yes <input type="checkbox"/> No
SQUARES: <input type="checkbox"/> No, could not confirm veteran status <input type="checkbox"/> Yes, confirmed veteran <input type="checkbox"/> Did not check SQUARES	

Currently in school or working on any degree?	<input type="checkbox"/> Yes, full-time <input type="checkbox"/> Yes, part-time <input type="checkbox"/> No
Are you willing and able to work?	<input type="checkbox"/> Yes <input type="checkbox"/> No

SECTION 4: Household Composition

Household Type	<input type="checkbox"/> Single <input type="checkbox"/> Family <input type="checkbox"/> Youth – Single <input type="checkbox"/> Youth – Family
Household Size: Total # of Persons	
Household Size: Total # of Children (17 and under):	
Household Size: Total # of Adults (18+)	
Are you pregnant?	
If yes, Projected Due Date	

Additional Household Members – Additional space in Notes if needed.

Relationship to HoH	Race	Hispanic/Latino?	Gender	Date of Birth	School/Daycare (Ramsey Co. Only)
		<input type="checkbox"/> Yes <input type="checkbox"/> No			
		<input type="checkbox"/> Yes <input type="checkbox"/> No			
		<input type="checkbox"/> Yes <input type="checkbox"/> No			

Is there anyone else you plan to live with? Yes No

If yes, please explain: _____

SECTION 5: Income

Income from Any Source?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, Total Household Monthly Income:	
If \$0 income, will you have income in the next month?	<input type="checkbox"/> Yes <input type="checkbox"/> No
What is the expected amount of that income?	

SMAC/Ramsey Coordinated Entry Step 2

Client Name: _____

HoH Income Chart

Source of Income – HoH	Monthly Amount

Other Household Members Income Chart

Source of Income	Monthly Amount

Non-Cash benefit from any source? Yes No
 If yes, from which county are you receiving non-cash benefits? _____

Source of Non-Cash Benefit – HoH Only

SECTION 6: Domestic Violence/Trafficking

Script: Some housing resources are targeted for people who have experienced domestic or sexual violence – past or present. These next questions are about that. They are mostly yes/no questions and don't need details.

Is anyone CURRENTLY trying to harm you, control your daily activities, resources, and/or documents, or force you to do things you don't want to do?	<input type="checkbox"/> Yes <input type="checkbox"/> No
In the past, has anyone ever tried to harm you, control you, or force you in those ways?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been involved in dancing, stripping, prostitution, massage, porn, survival sex, or trafficking?	<input type="checkbox"/> Yes <input type="checkbox"/> No
(If applicable) How long have you been thinking about leaving? (To establish length of time homeless – Please enter the date they started thinking about leaving)	___/___/___ -

Script: Thank you for sharing with me. There are advocacy resources available for both people who are currently experiencing violence as well as those who experienced it in the past. You deserve to be safe and have support around you. I can provide you with contact information for an advocate or we can call them right now. (Day 1 number is 866-223-1111)

SECTION 7: Health Information

NOTE: Please include the names of any relevant service providers in Section 11 of this CES Assessment.

Does client have a disability of long duration?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, have you been told by a medical professional that you have a severe mental illness?	<input type="checkbox"/> Yes <input type="checkbox"/> No

HoH Disability Chart

Disability Type (Mental Health, Alcohol Abuse, Drug Abuse, Both Alcohol and Drug Abuse, Physical, Developmental, HIV/AIDS, Chronic Health Condition)	Is it documented?	Expected to be of long-continued and infinite duration and substantially impairs ability to live independently?

Other Household Members Disability Chart

Relationship to HoH	Disability Type	Date of Diagnosis	Does your disability limit your ability to live independently?	Is the disability documented?

What accommodation do you require due to health or disability? _____

SECTION 8: Homeless/Housing History

Directions: Please include housing and homeless history for the last 5 years. Having this much time documented included allows us to determine if the individual meets the LTH and/or HUD chronic homeless definitions.

Move-In Date	Move-Out Date	Residence Type	County/City

SMAC/Ramsey Coordinated Entry Step 2

Client Name: _____

Assessing MN Long Term Homelessness

Extent of Homelessness by MN's definition:	<input type="checkbox"/> 1 st time homeless and less than 1 year without a home <input type="checkbox"/> Multiple times homeless, but NOT meeting LTH definition <input type="checkbox"/> Long Term Homeless
Approx. Start Date of MOST RECENT Episode of Homelessness (MN): ____/____/____	
Total number of months homeless on the street, in ES, in SH, or doubled up/couch-hopping in the past 3 years . Note: Do not factor in months spent staying somewhere that is considered a neutral event (e.g. TH).	

Assessing Chronic Homelessness (HUD) * HUD does NOT include couch hopping. *

Prior Living Situation:	
Length of Stay in Previous Place:	
Approx. Start Date of MOST RECENT Episode of Homelessness (HUD):	____/____/____
Regardless of where they stayed last night - Number of times client has been on the streets or in shelters in the past 3 years including today:	
Total number of months homeless on the street or in shelters in the past 3 years :	

Housing Status:	<input type="checkbox"/> Category 1: HUD Homeless <input type="checkbox"/> Category 2: At imminent risk of losing housing <input type="checkbox"/> Category 4: Fleeing Domestic Violence CoC Note: Category 3 is not used and was omitted intentionally
-----------------	--

Clients age 16 - 22 only: Is there another safe place you could stay, including staying with someone else (friend, neighbor, family)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
--	--

Barriers to Housing

Do you owe money to any past landlords?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you owe any money to PHA?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you have any past due utilities payments?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes to any of these, please include details here:	

SECTION 9: Legal History

Note: Please add any current case worker information to Section 11: Provider Involvement.

Do you have a legal/criminal history? Yes No

If yes, please complete this chart.

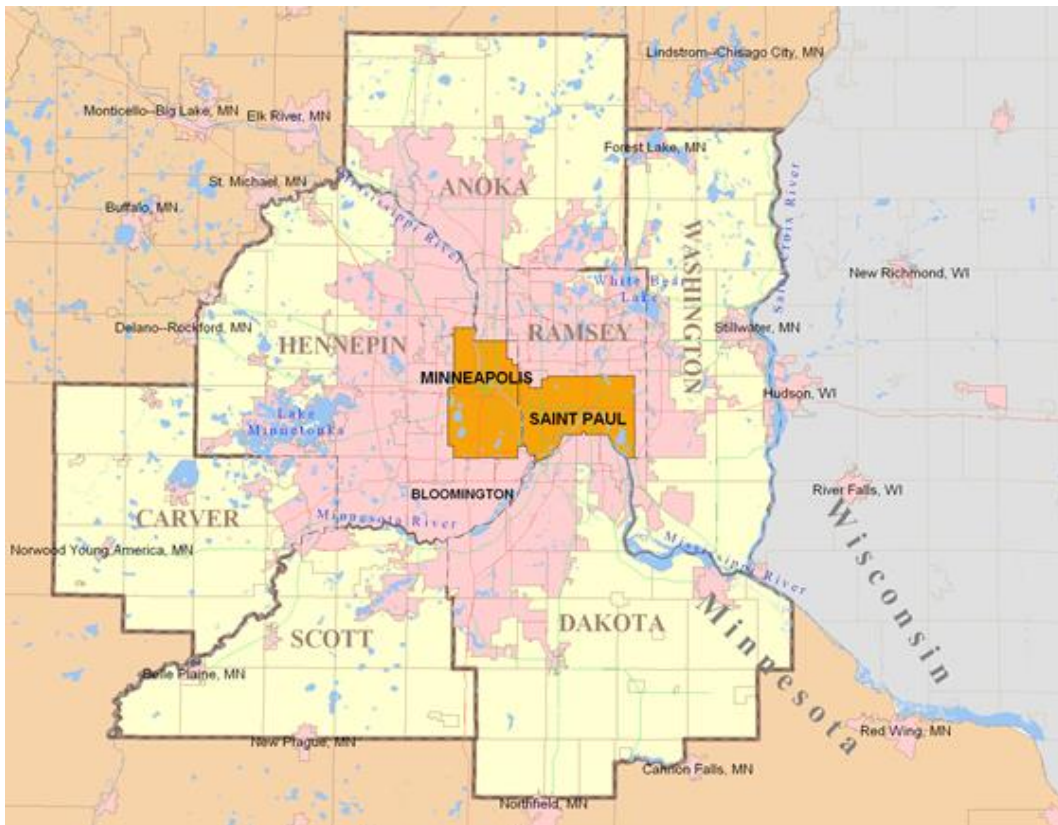
Relationship to HoH	Offense Type (Drug, Arson, Sex Offense, Violent Crime, Non-Violent Crime)	Classification (Felony, Misdemeanor)	Number of Offenses	Date of Most Recent Conviction	Active warrant or any open criminal case?	If sex offense, registered sex offender?
				____/____/____		
				____/____/____		
				____/____/____		

SECTION 10: Housing Preferences

Are you willing to live anywhere in the 7 county metro area? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Please rank up to 5 counties that you would prefer to live in.	
Client choice 1:	
Client choice 2:	
Client choice 3:	
Client choice 4:	
Client choice 5:	

Please indicate CoC based on client preferences. If the client identifies a CoC outside of their current residence, notify the priority list manager.

SMAC Ramsey Hennepin Other: _____



Specific Services: Are you willing to consider or are you interested in programs that...	
Utilize Housing Support (formerly known as GRH) funding to cover the cost of housing and services?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Offer shared housing or SROs (ie you have your own bedroom but may share kitchen, living, bathroom)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have a front desk that helps monitor visitors?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Provide a sober, recovery-oriented community (may require UA at intake and randomly once housed)?	<input type="checkbox"/> Yes <input type="checkbox"/> No

SMAC/Ramsey Coordinated Entry Step 2

Client Name: _____

Target Populations

Directions: Let client know that some housing programs serve people from specific cultural backgrounds or with particular life experiences. Some of these are covered elsewhere in the assessment, but this section allows the client to indicate if they would be open to housing programs that serve that specific group.

Tell client: I'm going to read through the list of populations that may be served by specialty programs. For each one, if you identify as being a part of that population, tell me if you would be open to housing within those targeted programs.

African American/Black	<input type="checkbox"/> Yes <input type="checkbox"/> No	People living with chemical health diagnosis	<input type="checkbox"/> Yes <input type="checkbox"/> No
American Indian	<input type="checkbox"/> Yes <input type="checkbox"/> No	People living with HIV/AIDS	<input type="checkbox"/> Yes <input type="checkbox"/> No
Latinx	<input type="checkbox"/> Yes <input type="checkbox"/> No	People living with Severe and Persistent Mental Illness	<input type="checkbox"/> Yes <input type="checkbox"/> No
LGBTQ+ Youth	<input type="checkbox"/> Yes <input type="checkbox"/> No	Survivors of trafficking or sexual exploitation	<input type="checkbox"/> Yes <input type="checkbox"/> No
Multi-Racial Households	<input type="checkbox"/> Yes <input type="checkbox"/> No	Veterans	<input type="checkbox"/> Yes <input type="checkbox"/> No

SECTION 11: Provider Involvement

Directions: Please list all social service providers who client is currently working with. This could be targeted case management or other forms of social services, financial, mental health, vocation, veteran, child protection, etc.

Provider Type	County	Worker Agency	Worker Name	Worker Contact

Are you working with ACT, CTI, TCM mental health worker?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Were you ever in foster care?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you currently in foster care or a ward of the state?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes to either, did you enter foster care after the age of 16?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Additional Notes

September 25, 2019

Move Up Preference

The Metropolitan Council Housing and Redevelopment Authority (Metro HRA) adopted a Move-Up Preference Policy on September 25, 2019.

The Metro HRA's Housing Choice Voucher Administrative Plan policy regarding the Move-Up Preference has been amended in Chapter 4, Part III: Selection for HCV Assistance.

4-III.C. SELECTION METHOD

- “Move Up” from Permanent Supportive Housing (2 points)
 - The PHA will partner with the Hennepin, Ramsey and Suburban Metro Area Continuum of Care (CoC) to identify individuals and families ready to transition or “move up” from Permanent Supportive Housing (PSH) units. These are families that were homeless prior to entry into the PSH program and who continue to need a rental subsidy but no longer require intensive supportive services.
 - The PHA will accept referrals from the CoC's Coordinated Entry Program. Move-Up applicants will be identified by PSH based on Move-Up eligibility criteria:
 - A minimum of two years living in Permanent Supportive Housing
 - Ongoing source of income
 - Paid rent on-time and in full every month for at least ten of the past twelve months or are in compliance with the Housing Supports program.
 - Connected to mainstream or community resources
 - The PHA will allocate up to 40 Housing Choice Vouchers per calendar year toward the Move-Up Preference. Once these vouchers have been utilized in a calendar year, no additional priority will be given under this category.

Evidence of Public Posting on smacmn.org on 9/17/21

The screenshot shows the website <https://www.smacmn.org/2021>. The page content includes:

- SMAC is eligible to apply for the following to fund NEW projects:
 - Bonus funds for Permanent Housing - **\$201,988**
 - Domestic Violence Bonus funds - **\$433,649**
- [Full Overview Document](#)
- New and Expansion Project Information**
 - Any agency that is interested in creating a NEW project for the Permanent Housing Bonus or Domestic Violence Bonus funds must submit a preapplication to Abby Guilford at abby@mesh--mn.org by 4:00 PM October 7, 2021.
 - [New Project Application Information](#)
 - [SMAC New and Expansion Pre-application](#)
- Renewal Project Information**
 - [Renewal Project Information](#)
- Ranking and Scoring Information**
 - [Renewal Project Scoring Tool](#)
 - [Reallocation and Ranking Policies](#)

Evidence of email to CoC listserv on 9/16/21

The screenshot shows an email with the following details:

- From:** Abby Guilford <abby@mesh-mn.org>
- To:** Carla Wiedemeier; samuels@galdservices.org; Dan Lauer-Schumacher; Doreen Farrell; Heather West; Jaime Stampler; Jarahia Nelson; Jen Romero; Kamaria Toulon; Kalina Morgan; Kasha Bradford; Matt Lewis; Rochelle Washington; Ruhama Ghouse; Tonya Fitzgerald; Abigail Bottom; Alyssa Paulson; Ann Lindquist; Barb Sopp; Beth Holger-Ambrose; Betty Notte; Chris Dettlin; Christina McCormick; Dana Dumbacher; Danielle Fox; Dawn Horgan; Demetri Vincze; Denise Smieje; Emma Silkey; Eric Gentry; George Borrell; Heather Duchscherer; Jacob Wasmund; James Baron; Janet Hallaway; Jenelle Schmid - **+37 others**
- Subject:** FW: SMAC News!
- Date:** Thu 9/16/2021 1:59 PM

The email body contains:

- Attachments: SMAC NOFA Overview 2021.pdf (165 KB), SMAC Preapplication Solicitation FINAL 2021.pdf (247 KB), New Project Applicant Packet 2021.pdf (367 KB).
- Text: "Hi All, The HUD Notice of Funding Availability is out. Please see the announcement in the SMAC newsletter below. Attached is all the information and application form for new projects. Please share this with your listservs!"
- Signature: Abby Guilford, SMAC Coordinator, 763-458-9790.
- Footer: "SMAC September News"

Permanent Housing Funds

New Project and Expansion Project Application FY2021 Competition

OVERVIEW

The Suburban Metro Area Continuum of Care (SMAC), consisting of the counties of Anoka, Dakota, Scott, Carver and Washington, are coordinating efforts to meet community needs for homeless and chronically homeless households and are working together to best access available HUD funding. The SMAC Governing Board, consisting of representatives from each local homeless planning group, is seeking pre-applications from interested agencies to create **new projects** that will help our region to end homelessness.

Applications will be considered for New Permanent Housing Projects for the following two types of programs:

- New Permanent Supportive Housing Projects dedicated to serving 100% chronically homeless families and individuals;
- New Rapid Re-housing projects that will serve homeless individuals and families coming directly from the streets or emergency shelters, youth up to age 24, and includes persons fleeing domestic violence situations
- New Joint Transitional Housing and Rapid Rehousing that will serve homeless individuals and families coming directly from the streets or emergency shelters, youth up to age 24, and includes persons fleeing domestic violence situations

Applications will be considered for Domestic Violence Bonus projects. These projects must be dedicated to survivors of domestic violence, dating violence, sexual assault, or stalking.

- New Rapid Rehousing projects
- New Joint Transitional Housing and Rapid Rehousing projects
- New Coordinated Entry project to implement policies, procedures, and practices that equip the CoC's Coordinated Entry to better meet the needs of survivors of domestic violence, dating violence, sexual assault, or stalking.

The SMAC Governing Board will consider applications for Renewal Projects that would like to be considered for Expansion funding for the following:

- Permanent Housing Expansion: Funds to expand existing eligible renewal permanent housing (PSH or RRH) projects that will increase the number of units in the project, or allow the recipient to serve additional persons. Expansion projects must indicate how the new project application will expand units, beds, services, persons served. Note: if the renewal project application seeking

to be expanded is not conditionally selected for funding by the SMAC Governing Board or HUD, the expansion project application will be denied.

- Coordinated Entry: Funds need to add additional activities to the current grant.
- HMIS: Funds need to add additional activities to the current grant.

SMAC is accepting applications for new projects through one application process. Please review the information below to determine if your project aligns with the eligibility and priorities of HUD and SMAC.

New projects that are awarded funding by HUD can reasonably expect to have funding renewed annually so long as the project performs well and aligns with SMAC priorities. New project applications will be considered only if the following pre-application is completed and accepted to SMAC.

DUE DATE

Applications are due by **October 7, 2021 4:00 PM** to abby@mesh-mn.org . Please submit your application as a PDF file.

SELECTION PROCESS

An initial screening of organizations will be conducted, and then eligible pre-applications will be forwarded to the Monitoring and Evaluation Committee of the SMAC Governing Board for further review and input on which provider or combination of providers is best equipped to apply for HUD funding. Selected pre-applicants will be required to:

- (1) Complete a new project application in e-snaps;
- (2) Agree to have the new project application completed in e-snaps be reviewed by the CoC Coordinator
- (3) Agree to have the approved project ranked in the CoC priority ranking as a new project.

Technical assistance for completing the project application can be provided.

Note:

- Only applications selected for the CoC competition by the SMAC Governing Board will be included with the collaborative application.
- Submitting a project in the CoC Competition does not guarantee the project will be funded by HUD.

FUNDING AVAILABLE

- Total BONUS funds available to the SMAC are: **\$201,988**
- Total Domestic Violence Bonus funds available to SMAC are: **\$433,649**
- Total funds available through reallocation is equal to **\$90,000**

REQUIREMENTS

ALL APPLICANTS MUST READ THE NOTICE OF FUNDING AVAILABILITY (NOFA) FOR THE FISCAL YEAR 2018 CONTINUUM OF CARE PROGRAM COMPETITION FR-6200-N-25 TO ENSURE THAT THEIR APPLICATION MEETS ALL OF THE REQUIRED HUD GUIDELINES AND THAT THEIR APPLICATION MEETS THE PROJECT ELIGIBILITY THRESHOLD AND PROJECT QUALITY THRESHOLD, WHICH CAN BE FOUND ON PAGE 27 OF 84 OF THE FY 2018 NOFA.

The following are **REQUIREMENTS** for potential applicants. Selected providers must perform in all areas.

- Must be a non-profit agency or unit of local government (county, city or housing authority)
- Must be capable of submitting an electronic application
- Administrative costs are limited to 10% of total funding requested from HUD
- Must be able to provide the HUD required match of 25% of the funding request
- Participation in Homeless Management Information System (HMIS), or an approved alternative data base for DV projects
- Participation in Coordinated Entry planning as well as receiving all referrals through Coordinated Entry
- Must be able to submit Annual Progress Report through Sage
- Must provide evidence of ability to manage federal grants and compliance including quarterly draws of funding and Annual Progress Reports
- Must attend 50% of local and/or Suburban Metro Area Continuum of Care meetings annually
- Must have DUNS number and be up to date on CCR

PROJECT QUALITY THRESHOLD

HUD will review all new project applicants to determine if they meet the following project quality threshold requirements with clear and convincing evidence. The housing and services proposed must be appropriate to the needs of the program participations and the community.

To be considered as meeting project quality threshold, new project applications created through reallocation must receive **at least 3 out of the 4 points** available for the criteria below. New project applications that do not receive at least 3 points will be rejected.

- Whether the type of housing and number and configuration of units will fit the needs of the project participants (1 point);

- Whether the type of supportive services that will be offered to program participants will ensure successful retention or help to obtain permanent housing – this includes all supportive services, regardless of funding source (e.g. child care, case management, life skills) (1 point);
- Whether the specific plan for ensuring that program participants will be individually assisted to obtain the benefits of the mainstream health, social, and employment programs for which they are eligible to apply meets the needs of the program participants (e.g. Medicare, Medicaid, SSI, Food Stamps, local Workforce office, early childhood education) (1 point);
- Whether program participants are assisted to obtain and remain in permanent housing in a manner that fits their needs (e.g. allows the participant the mobility to access needed services, case management follow-up, additional assistance to ensure retention) (1 point).

Additionally, HUD will assess all new projects for the following minimum project eligibility, capacity, timeliness, and performance standards. All new projects must meet all of the following criteria:

- Project applicants and potential sub-recipients must have satisfactory capacity, drawdowns, and performance for existing grant(s) that are funded under the CoC Program, as evidenced by timely reimbursement of sub-recipients, regular drawdowns, and timely resolution of any monitoring findings;
- Project applicants must demonstrate they will be able to meet all timeliness standards per 24 CFR 578.85. Project applicants with existing projects must demonstrate they have met all project renewal threshold requirement of the FY2021 NOFO.
- HUD reserves the right to deny the funding request for a new project, if the request is made by an existing recipient that HUDs finds to have significant issues related to capacity, performance, unresolved audit or monitoring findings related to one or more existing grants, or does not routine drawdown funds from eLOCCS at least once per quarter.
- HUD reserves the right to withdraw funds if no APR is submitted on the prior grant.

SMAC requires each new project to meet the following criteria:

1. Housing First philosophy and low barrier to entry: Housing First is a model of housing assistance that is offered without preconditions (such as sobriety or a minimum income threshold) or service participation requirements, and rapid placement and stabilization in permanent housing are primary goals.

2. Coordinated Entry: Project applicants are required to comply with the policy and procedures, written standards, and order of priority for the specific project type requested. Participation includes but is not limited to: pre-screen, assessment, referral, follow-up.

3. Adherence to HUD’s Homeless Policy and Program Priorities: Project applicants are required to comply with HUD’s homeless policy and program priorities as listed in the NOFA FY2021, Section II, A.

4. Suburban Metro Area CoC: Project applicants are required to comply with the SMAC bylaws, governance charter, and other policy and procedure manuals as approved by the Board or membership. This includes, but is not limited to:

- Committee participation
- Actively involved in the Point-in-Time overnight street/known location count twice a year
- Active involvement in their local continuum of care
- Attendance at annual SMAC Governing Board meetings

PRIORITIES

The Monitoring and Evaluation Committee (a committee of the SMAC Governing Board) has identified projects that coordinate with a healthcare organization(s) to provide permanent housing and rapid rehousing services will be prioritized for funding.

Questions can be directed to Abby Guilford at abby@mesh-mn.org.

PERMANENT HOUSING NEW PROJECT AND EXPANSION PROJECT APPLICATION

Agency Name: _____

Project Name: _____

Service Area(s) – including county: _____

Grant Amount Requesting: _____

Grant Period: _____

Project Type (PSH, RRH, Expansion): _____

If Expansion, name of the permanent housing renewal project (PSH or RRH): _____

Instructions: It is your responsibility to complete each question with sufficient detail, completely and thoroughly.

Expansion applicants only need to complete Sections F and G of this application packet. The Committee will review the rest of the information from your renewal application.

A. EXPERIENCE OF APPLICANT, SUB-RECIPIENT(S) AND OTHER PARTNERS

1. Describe the experience of the applicant and potential sub-recipients (if any), in effectively utilizing federal funds and performing the activities proposed in the application, given funding and time limitations.

2. Describe why the applicant, sub-recipients and partner organizations (e.g. developers, key contractors, sub-contractors, service providers) are the appropriate entities to receive funding.

3. Describe the basic organization and management structure of the applicant and sub-recipients (if any). Include evidence of internal and external coordination and an adequate financial accounting system that will be utilized to administer the grant. Include a description of internal and external coordination and the financial accounting system that will be used to administer the grant.

Are there any unresolved monitoring or audit findings for any HUD grants (including ETH operated by the applicant or potential sub-recipients (if any): YES NO

If applicable, describe the unresolved monitoring or audit findings and what plans or strategies have been implemented to resolve the findings:

B. PROJECT DESCRIPTION

1. Provide a description that addresses the entire scope of the proposed project. The project description should address the entire scope of the project, including: a. a clear picture of the target population(s) to be served, b. the plan for addressing the identified needs/issues of the CoC target population(s), c. project outcome(s) and d. coordination with other source(s)/partner(s). The narrative is expected to describe the project at full operational capacity. The description should be consistent with and make reference to other parts of this application.

2. Will your project participate in the SMAC Coordinated Entry System: YES NO

Please describe your current understanding and knowledge of the Coordinated Entry system as a requirement of the SMAC. Include how this knowledge will be incorporated into the operation of the proposed project.

Please describe your understanding and knowledge of the written standards specific to the proposed project type and order of priority. Include how this knowledge will be incorporated into the operation of the project.

3. Will the project follow a “Housing First” model: YES NO

Please describe how the project will follow housing first with clients at entry and while enrolled.

C. SUPPORTIVE SERVICES FOR PARTICIPANTS

1. Are the proposed project policies and practices consistent with the laws related to providing education services to individuals and families: YES NO

NA only if the project will not serve children or youth under age 25.

2. Will the proposed project have a designated staff person to ensure that the children are enrolled in school and receive educational services, as appropriate: YES NO

NA only if the project will not serve children or youth under age 25.

3. Describe how participants will be assisted to obtain and remain in permanent housing.

- The response should address how the applicant will take into consideration the needs of the target population and the barriers that are currently preventing them from obtaining and maintaining permanent housing.
- The applicant should describe how those needs and barriers how those will be addressed through the case management and/or other supportive services that will be offered through the project.
- If participants will be housed in units not owned by the project applicant, the narrative must also indicate how appropriate units will be identified and how the project applicant or sub-recipient will ensure that rents are reasonable.
- Established arrangements and coordination with landlords and other homeless services providers should be detailed in the narrative.

4. Describe specifically how participants will be assisted both to increase their employment and/or income and to maximize their ability to live independently.

D. HOUSING TYPE AND LOCATION

1. Total Units: _____

2. Total Beds: _____

3. If PSH, must be 100% dedicated to CH. Total CH dedicated beds: _____

4. Housing Type Units: Scattered Site One Location Other – must explain:

E. PROJECT PARTICIPANTS – HOUSEHOLDS

1. List the number of households or persons served at maximum program capacity. The numbers here are intended to reflect a single point in time at maximum occupancy and not the number served over the course of a year or grant term.

Enter the number of households under at least one of the categories:

a. Households with at least One Adult and One Child: _____

b. Adult Households without Children: _____

c. Households with Only Children: _____

2. Indicate the numbers of adults to be served in the following sub-populations (note – PSH is required to serve Chronic Homeless): _____

F. EXPANSION APPLICATION ONLY

Skip to FUNDING REQUEST if applying for a new PSH or RRH project.

1. Will the project use an existing homeless facility or incorporate activities provided by an existing project?

YES NO

2. Is this new project application requesting a “project expansion” of an eligible CoC Program renewal project of the same component type? YES NO

3. There are 3 possible expansion activity options (pick a and/or b, c applies only to Coordinated Entry):

a. Increasing the number of people experiencing homelessness served YES NO (if no, skip to b.)

i. If selecting number of people, describe the reason for the requested increase:

ii. Current Renewal Project (seeking to be expanded):

1. What is the current # of persons served (according to recent grant agreement)? _____

2. What is the current # of units (according to recent grant agreement)? _____

3. What is the current # of beds (according to recent grant agreement)? _____

iii. Proposed Expansion

1. What is the # of additional persons served that this project will provide? _____

2. What is the # of additional units this project will provide? _____

3. What is the # of additional beds this project will provide? _____

b. Providing additional supportive services to people experiencing homelessness YES NO

i. Increase the number of and/or expand variety of supportive services provided YES NO

ii. Increase the frequency and or intensity of supportive services YES NO

iii. If selecting supportive services, describe the reason for the requested increase:

c. Adding additional activities to the current grant YES NO

i. Please describe the activity/activities that will be added with additional funding:

G. FUNDING REQUEST

1. Will it be feasible for the project to be under grant agreement within 6 months of the grant award?: YES
NO

If no, explain:

2. Select the costs for which funding is being requested. Indicate only those activities for which the applicant is requesting funding from HUD through the FY 2017 CoC Program competition.

- Acquisition/rehabilitation/new construction
- Leased structures
- Leased units
- Rental Assistance
- Supportive services
- Operating
- HMIS
- Administration

Please include a detailed budget that includes all the boxes marked above.

Please indicate the amount of match dollars secured/available and indicate where the match dollars will come from.

H. RACIAL EQUITY

Access for clients

- Describe cultural, racial, or other differences in the people who make up the target population which you expect will require more than one approach to service delivery.
- In what ways do you change your service delivery in response to those differing cultural, racial, or other characteristics within the target population?
- What culturally specific services do you provide and/or what partnerships with culturally specific organizations do you have to meet the needs of BIPOC households?

- How will you respond to individuals for whom English is not their native language? (What resources do you have available for non-English speakers? Do you offer interpreter services? Do you provide guidelines/program rules in other languages aside from English?)

Policies & Trainings

- For what reasons do you screen people out based on your tenant selection criteria?
- For what reasons would you discharge or exit a person from your program to a negative destination?
- Describe how you incorporate BIPOC households and people with histories of homelessness and housing instability in decision making.
- What is your agency doing to promote anti-racism practices/policies?
- Do you hold trainings for Racial Equity or Anti-Discrimination? Have you held any within the last 12 months? What is the date and percentage of staff that attended these trainings?

Staff, Leadership & Hiring practices

- Describe any practices your agency uses to hire and retain diverse staff.
- Have people at your organization attended any trainings specifically on implicit bias around hiring?
- In what ways do you include people served in hiring practices/decisions?

Strategies to reduce racial inequities

- How does your work address systemic disparities?
- What strategies to reduce racial inequities are you currently working on?
- What strategies will you continue to work on to advance racial equity in the coming year?

Permanent Housing New Project and Expansion Project – RUBRIC
FY2021 Competition

Total Points Received:	
Total Points Possible <ul style="list-style-type: none"> • 230 for RRH/PSH • 265 for Expansion 	
Percentage of the Total:	
Name of Reviewer:	

Agency Name	
Project Name	
Grant Amount Requesting	
Grant Period	
Project Type (PSH, RRH, Expansion)	
If expansion, name of PH renewal project	

Form Instructions

- Fill out each section of the scoring making notes as needed.
- The total points possible is the maximum amount for each parameter. Scorer can award anywhere from zero to the maximum amount based on the how the applicant met the requirements as described.
- Do not forget to sub-total each section.
- At the end of the form, there is a place to enter each sub-total to then calculate the total.

Points should be awarded based on:

- quality and substance of each answer,
- sufficiently addressing all parts of the question,
- providing detail, and
- demonstrating understanding of requirements, priorities, and purpose.

***If an applicant marked “no” on a required question, the application will be denied.**

Scoring

A. Experience of Applicant, Sub-recipient(s), and other Partners

Parameter	Points Possible	Points Received	Notes
Experience of applicant & potential sub-recipients in effectively utilizing federal funds and performing activities proposed in application, given funding and time limitations.	10		
Explanation as to why the applicant is an appropriate entity to receive funding for this project type.	5		
Concrete examples that illustrate experience in: (1) working with and addressing the target population’s identified housing needs, (2) develop and implement relevant systems and services, (3) identify and secure match, and (4) manage basic organization operations.	10		
Experience in leveraging other Federal, state, local and private sector funds.	5		
Basic organization and management structure. Must include evidence of internal and external coordination and an adequate accounting system.	10		
Explanation of any areas of concern – monitoring, audit findings, past experience or performance with other grants (including, but not limited to CoC)	5		
Subtotal	45		

B. Project Description

Parameter	Points Possible	Points Received	Notes
Description of proposed project including: (1) a clear picture of the target population to be served, (2) plan for addressing needs/issues, (4) project outcome(s), and (5) coordination with other source(s) and partner(s).	15		
Description of estimated schedule for the proposed activities, the management plan, and the method for assuring effective and timely completion of all work.	10		
Compliance with required participation in coordinated entry.	*Required		

Description of understanding and knowledge of coordinated entry, written standards, and order of priority. Must include how that knowledge will be incorporated into the operation of the project.	10		
Compliance with housing first.	*Required		
Description of understanding and knowledge of housing first with clients at entry and while enrolled. Must include how that knowledge will be incorporated into the operation of the project.	10		
Subtotal	45		

C. Expansion Project Only – if applicant is not applying for expansion skip to section D. Supportive Services for Participants

Parameter	Points Possible	Points Received	Notes
Identification of expanding people or services	5		
Description of reasoning for the request. Max points can only be awarded if data is used to support the request.	10		
Based on the information provided in the application, is this an effective and efficient use of funds in an area with a data proven need? Will this expansion of a current grant further the goal of ending homelessness? If yes, award max points. If no, award 0 points.	20		
Subtotal	35		

D. Supportive Services for Participants

Parameter	Points Possible	Points Received	Notes
Description as to how participants will be assisted to obtain and remain in permanent housing. Must include: (1) how the applicant will take into consideration the needs of the target population and their current barriers, (2) how those needs and barriers will be addressed through the case management services, and (3) how appropriate units will be identified and coordination with landlords and other homeless service providers.	10		

Description of how participants will be assisted to increase their employment and/or income. Must include the supportive services that will be provided to help project participants locate employment, access social security and other mainstream resources.	10		
Thoroughness of explanation of supporting services including who, how they will be accessed, and how often.	5		
Will the project make available regular or as requested transportation assistance to attend mainstream benefit appointments, employment training, or jobs? Yes = 5 pts. No = 0 pts.	5		
Will the project follow-up with program participants to ensure that they have applied, are receiving, and when necessary renewing their mainstream benefits? Yes = 5 pts. No = 0 pts. 5	5		
Will project participants have access to SSI/SSDI technical assistance provided by the applicant, a subrecipient, or partner agency (through a formal or informal relationship)? Yes = 5 pts. No = 0 pts.	5		
Thoroughness of explanation of support to increase income.	5		
Subtotal	45		

G. Funding Request/Budget

Parameter	Points Possible	Points Received	Notes
Complete explanation of budget – including leasing and/or rental assistance	15		
Description of match (in kind and/or cash), including type of commitment and source	10		
Meets the requirement for 25% match requirement	*Required		
Subtotal	25		

H. Project Type Specific Questions – RRH (if applying for Rapid Re-housing or expansion of RRH only, if applicant is not applying for RRH go to next section regarding PSH)

Parameter	Points Possible	Points Received	Notes
Description of the how people meeting the chronic homeless definition will be served in the community	15 RRH		
Description of how people scoring over 7 (individual) and over an 8 (family) will be served in the community	15 RRH		
Description of the evidence used to support RRH instead of PSH in the community – including whether the evidence described actually supports this decision	15 RRH		
Description of need, use of data to support request. This answer should draw a connection from the project description, to units and beds requested, to services provided, and the target population identified and supportive with data.	15 RRH		
Does the proposed project serve a SMAC identified priority population and/or service area? 10 pts for yes, 0 pts for no	10 RRH		
Subtotal	70 RRH		

H. Project Type Specific Questions – PSH

Parameter	Points Possible	Points Received	Notes
Description of outreach methods specific to ensure all eligible chronic homeless persons are identified for the project. This should not be a “wait and see” approach.	15 PSH		
Description of collaboration with medical providers (those licensed to diagnose and treat) to ensure timely documentation of disability verifications for at least one adult in each household. Description should include what has already been done as well as the detailed plan of who is going to do what moving forward.	15 PSH		
Description of effective exit strategy to help program participants move on from the project when they no longer want or need the level of intensive case management that PSH can provide. This can include transition in place, section 8, other subsidized assistance but description should be detailed in the agency’s relationship with other providers.	15 PSH		

Description of need, use of data to support request. This answer should draw a connection from the project description, to units and beds requested, to services provided, and the target population identified and supportive with data.	15 PSH		
Does the proposed project serve a SMAC identified priority population and/or service area? 10 pts for yes, 0 pts for no	10 PSH		
Subtotal	70 PSH		

Total Points Possible

Rapid Re-housing (RRH) or Permanent Supportive Housing (PSH)

Section Subtotal	Points Possible	Points Received	Notes
Experience of sub-recipient, and other partners	45		
Project description	45		
Expansion only	0	0	N/A
Supportive services for participants	45		
Funding Request/Budget	25		
Project type specific questions	70		
TOTAL	230		

Rapid Re-housing (RRH) or Permanent Supportive Housing (PSH) Expansion

Section Subtotal	Points Possible	Points Received	Notes
Experience of sub-recipient, and other partners	45		
Project description	45		
Expansion only	35		
Supportive services for participants	45		
Funding Request/Budget	25		
Project type specific questions	70		
TOTAL	265		

Suburban Metro Area Continuum of Care (SMAC)

HUD Continuum of Care Homeless Assistance Grants

2021 NOFO Competition

2021 Local Materials Packet for Agencies Applying
for New Projects and Expansion Projects

September 9, 2021

CONTEXT

The Continuum of Care (CoC) Program (24 CFR part 578) is designed to promote a community-wide commitment to the goal of ending homelessness; to provide funding for efforts by nonprofit providers, States, and local governments to quickly re-house homeless individuals, families, persons fleeing domestic violence, and youth, while minimizing the trauma and dislocation caused by homelessness; to promote access to and effective utilization of mainstream programs by persons experiencing homelessness; and to optimize self-sufficiency among those experiencing homelessness.

Each year the U.S. Department of Housing and Urban Development (HUD) releases a Notice of Funding Opportunity (NOFO), signifying the beginning of a funding competition among approximately 450 Continuums of Care (CoCs), the community stakeholder groups that guide local responses to homelessness.

The FY 2021 CoC Competition consolidated application responses to the NOFA will consist of three parts: the CoC Application, which describes the CoC planning body governance structure, overall performance, and the strategic planning process; the CoC Project Listing, which ranks the project applications for HUD and identifies any rejected applications, showing the CoC's priorities for funding; and a number of Project Applications, each of which reflects one project seeking funding.

Before the application is submitted to HUD, the CoC is required to hold a local competition to determine which project applications will be included in the consolidated application, along with their relative priority. The results of the local competition dictate which projects the CoC will prioritize. As a project applicant, you must participate in the local review and rank process and have your project selected for submission with the CoC consolidated application in the national competition in order to be eligible for funding. You must follow local procedures and submit local documents, and you also need to prepare for the HUD submission of the project application. HUD requires the use of a web-based application and grants management system called e-snaps.

This TA Handbook contains information you need to know for the HUD process, and other materials provided contain information about the local process in this community.

There are three things to keep in mind when preparing your application:

1. Ensuring your application is competitive for funding in your CoC's local competition;
2. Ensuring the project you are applying for is eligible for HUD funding and compliant with HUD requirements, and;
3. Ensuring your application is filled out correctly.

Table of Contents

I. 2021 Funding Overview and Tier 1 and Tier 2 System.....	4
II. HUD’s Homeless Policy and Program Priorities.....	6
III. Threshold to Apply.....	8
IV. Program Requirements and Eligible Costs.....	10
V. Later Responsibilities.....	11
VI. SMAC 2021 Timeline for New and Expansion Projects.....	13
VII. SMAC 2021 NOFA Policies.....	14
VIII. SMAC 2021 NOFA Priorities.....	17

2021 NOFA Funding Overview

On August 18, 2021, the U.S. Department of Housing and Urban Development (HUD) released a Notice of Funding Opportunity (NOFO) for the McKinney-Vento Continuum of Care Homeless Assistance Grants for FY 2021. In 2021, the Suburban Metro Area CoC expects to be eligible to apply for approximately \$4,039,751 in funding to support housing and services for homeless households, and approximately \$121,193 for CoC Planning Funds.

Annual Renewal Demand Funding: **SMAC 2021 \$4,039,751**

This funding supports the CoC's existing housing and services. The CoC has the option to continue to support those programs, or to reallocate those resources, in whole or in part, to Permanent Supportive Housing, Rapid Rehousing, Joint TH-RRH, HMIS, or Coordinated Entry (SSO) projects. (Details regarding eligible populations follows.)

Permanent Housing Bonus Funding: **SMAC 2021 \$201,988**

This funding supports Permanent Supportive Housing, Rapid Rehousing, or Joint TH-RRH projects. (Details regarding eligible populations follows.)

Domestic Violence Rapid Rehousing Bonus Funding: **SMAC 2021 \$433,649**

Up to \$102 million is available for the DV Bonus which will provide housing and services to survivors of domestic violence, dating violence, and stalking. The DV Bonus funding can support: Rapid Re-housing (PH-RRH) projects, joint TH and PH-RRH component projects as defined in Section II.B.5 of this NOFA, SSO Projects for Coordinated Entry (SSO-CE) to implement policies, procedures, and practices that equip the CoC's coordinated entry to better meet the needs of survivors of domestic violence, dating violence, sexual assault, or stalking (e.g., to implement policies and procedures that are trauma-informed, client-centered or to better coordinate referrals between the CoC's coordinated entry and the victim service providers coordinated entry system where they are different).

CoC Planning Funds: **SMAC 2021 \$121,193**

This funding supports CoC planning activities, and only the collaborative applicant – Hearth Connection – may apply for it. The planning grant will not be ranked in this year's competition and is not competitive with housing or service projects.

Tier 1 and Tier 2 System

Anticipated Tier 1 Amount: **\$4,039,751**

Anticipated Tier 2 Amount: **\$635,637**

As in past years, the funding that CoCs can apply for is divided into tiers, with projects prioritized in Tier 1 being more likely to be funded than projects of lower priority that are placed in Tier 2.

CoCs are required to either accept and rank or reject all projects submitted by project applicants in e-snaps, except CoC planning projects. CoCs are encouraged to consider the policy priorities established in the NOFO in

conjunction with local priorities to determine the ranking of projects. All projects must pass HUD's eligibility and threshold requirements to be funded, no matter their priority.

TIER 1: In 2021, the amount of funding available for Tier 1 is equal to the amount of the CoC's Annual Renewal Demand amount (in 2019, 2018, and 2017 it was 94 percent; in 2016 it was 93 percent). HUD will conditionally award projects from the highest scoring CoC to the lowest scoring CoC. Projects should be placed in priority order.

TIER 2: Tier 2 is the difference between Tier 1 and the maximum amount of renewal, reallocation, and CoC Bonus funds that a CoC can apply for.

Funding will be determined by using the CoC Application score as well as the factors listed in Section II.B.11 of the NOFO.

Tier 2 points are awarded as follows:

HUD will award a point value to each new and renewal project application that is in Tier 2 using a 100-point scale:

(1) CoC Collaborative Application Score. Up to 50 points in direct proportion to the score received on the CoC Application; e.g., if a CoC received 100 out of 200 points on the CoC Application, the project application would receive 25 out of 50 points for this criterion.

(2) CoC Project Ranking. Up to 40 points for the CoC's ranking of the project application(s). To more evenly distribute funding across CoCs and consider the CoCs ranking of projects, point values will be assigned directly related to the CoCs' ranking of project applications. The calculation of point values will be $50(1-x)$ where x is the ratio of the cumulative funding requests for all projects or portions of projects ranked higher by the CoC in Tier 2 plus one half of the funding of the project of interest to the total amount of funding available in Tier 2. For example, if a CoC is eligible to apply for projects totaling \$500,000 in Tier 2 and applies for 5 projects ranked in Tier 2 of \$100,000 each: the highest ranked project would receive 36 points and then the subsequently ranked projects would receive 28, 20, 12, and 4 points.

(3) Commitment to Housing First. Up to 10 points for how the permanent housing project application commits to applying the Housing First model as defined in Section III.B.2. Dedicated HMIS projects and centralized or coordinated assessment system will automatically receive 10 points.

STRADDLING TIERS: For any projects that straddle the two tiers, HUD will conditionally select the project up to the amount of funding that falls within Tier 1. Using the CoC score and other factors described in Section II.B.11 HUD may fund the Tier 2 portion of the project. If HUD does not fund the Tier 2 portion of the project, HUD may award the project at the reduced amount, provided the project is still feasible with the reduced funding (e.g., is able to continue serving homeless program participants effectively).

HUD's Homeless Policy and Program Priorities

All projects should align with HUD's policy and program priorities, both to increase their likelihood of being funded in this cycle and to ensure that the funding is a good match for the project in the future.

CoCs and Project Applications will be evaluated based on the extent to which they further HUD's policy priorities. Aligned with Opening Doors: The Federal Strategic Plan to Prevent and End Homelessness, the policy priorities set forth in the NOFA are:

1. **Ending homelessness for all persons-** To end homelessness, CoCs should identify, engage, and effectively serve all persons experiencing homelessness. CoCs should measure their performance based on local data that consider the challenges faced by all subpopulations experiencing homelessness in the geographic area (e.g., veterans, youth, families, or those experiencing chronic homelessness). CoCs should partner with housing, health care, and supportive services providers to expand housing options, such as permanent supportive housing, housing subsidies, and rapid rehousing. Additionally, CoCs should use local data to determine the characteristics of individuals and families with the highest needs and longest experiences of homelessness to develop housing and supportive services tailored to their needs.
2. **Use a Housing First approach-** Housing First prioritizes rapid placement and stabilization in permanent housing and does not have service participation requirements or preconditions. CoC Program funded projects should help individuals and families move quickly into permanent housing, and the CoC should measure and help projects reduce the length of time people experience homelessness. Additionally, CoCs should engage landlords and property owners to identify an inventory of housing available for rapid rehousing and permanent supportive housing participants, remove barriers to entry, and adopt client-centered service methods. HUD encourages CoCs to assess how well Housing First approaches are being implemented in their communities.
3. **Reducing Unsheltered Homelessness-** In recent years, the number of people experiencing unsheltered homelessness has risen significantly, including a rising number of encampments in many communities across the country. People living unsheltered have extremely high rates of physical and mental illness and substance use disorders. CoCs should identify permanent housing options for people who are unsheltered.
4. **Improving System Performance-** CoC should be using system performance measures (e.g., average length of homeless episodes, rates of return to homelessness, rates of exit to permanent housing destinations) to determine how effectively they are serving people experiencing homelessness. Additionally, CoCs should use their Coordinated Entry process to promote participant choice, coordinate homeless assistance and mainstream housing, and services to ensure people experiencing homelessness receive assistance quickly, and make homelessness assistance open, inclusive, and transparent. CoCs should review all projects eligible for renewal in FY 2021 to determine their effectiveness in serving people experiencing homelessness, including cost-effectiveness. CoCs should also look for opportunities to implement continuous quality improvement and other process improvement strategies. HUD recognizes the effects of COVID-19 on CoC performance and data quality and, compared to previous CoC NOFOs, reduces the number of points available for rating factors related to system performance. However, HUD plans to significantly increase the points available for system performance rating factors in FY 2022 and subsequent CoC NOFOs.

- 5. Partnering with Housing, Health and Service Agencies-** Using cost performance and outcome data, CoCs should improve how all available resources are utilized to end homelessness. This is especially important as the CARES Act and American Rescue Plan have provided significant new resources to help end homelessness. HUD encourages CoCs to maximize the use of mainstream and other community-based resources when serving persons experiencing homelessness and should:

 - a.** Work closely with public and private healthcare organizations and assist program participants to obtain medical insurance to address healthcare needs;
 - b.** Partner closely with PHAs and state and local housing organizations to utilize coordinated entry, develop housing units, and provide housing subsidies to people experiencing homelessness. These partnerships can also help COC Program participants exit permanent supportive housing through Housing Choice Vouchers and other available housing options. CoCs and PHAs should especially work together to implement targeted programs such as Emergency Housing Vouchers, HUD-VASH, Mainstream Vouchers, Family Unification Program Vouchers, and other housing voucher programs targeted to people experiencing homelessness. CoCs should coordinate with their state and local housing agencies on the utilization of new HOME program resources provided through the Homelessness Assistance and Supportive Services Program that was created through the American Rescue Plan;
 - c.** Partner with local workforce development centers to improve employment opportunities; and
 - d.** Work with tribal organizations to ensure that tribal members can access CoC-funded assistance when a CoC’s geographic area borders a tribal area.
- 6. Racial Equity-** In nearly every community, Black, Indigenous, and other people of color are substantially overrepresented in the homeless population. HUD is emphasizing system and program changes to address racial equity within CoCs. CoCs should review local policies, procedures, and processes to determine where and how to address racial disparities affecting individuals and families experiencing homelessness.
- 7. Persons with Lived Experience-** HUD is encouraging CoCs to include in the local planning process people who are currently experiencing or have formerly experienced homelessness to address homelessness. People with lived experience should determine how local policies may need to be revised and updated, participate in CoC meetings and committees as stakeholders, provide input on decisions, and provide input related to the local competition process (e.g., how rating factors are determined). CoCs should seek opportunities to hire people with lived experience.

Threshold to Apply

For new projects, the review process considers applicant and subrecipient eligibility and capacity, project eligibility, and project quality as part of the threshold review.

Project Eligibility Threshold: HUD will review eligibility threshold requirements on a pass/fail standard, and if standards are not met, the project will be rejected from the competition. Applicants and subrecipients must:

- Meet the eligibility requirements of the CoC Program as described in the Act and the Rule and provide evidence of eligibility required in the application (e.g., nonprofit documentation).
- Demonstrate financial and management capacity and experience to carry out the project and to administer federal funds
- Submit required certifications
- Propose an eligible population for the project type, as designated by the CoC Program Interim Rule and the NOFO
- Agree to participate in HMIS (except for victim service providers who must use a comparable database)

Project Quality Threshold: HUD will review all new project applications to determine if they meet project quality threshold requirements with clear and convincing evidence.

For new permanent housing projects, applications must receive at least 3 out of 4 possible points to be funded. Quality threshold factors include:

- Whether the type of housing, number, and configuration of units will fit the needs of the program participants;
- Whether the type of the supportive services offered will ensure successful retention in or help to obtain permanent housing, including all supportive services regardless of funding source;
- Whether the plan to connect clients to benefits meets program participant needs; and
- Whether participants are assisted in obtaining and remaining permanent housing in a manner that fits their needs.

For new Joint TH and PH-RRH component projects, applications must receive at least 3 out of 5 possible points to be funded. Quality threshold factors include:

- Whether the type of housing, number, and configuration of units will fit the needs of the program participants;
- Whether enough rapid rehousing assistance is available to ensure that at any given time a program participant may move from transitional housing to permanent housing;
- Whether the type of the supportive services offered (regardless of funding source) will ensure that participants obtain or retain permanent housing;
- Whether the plan to connect clients to benefits meets program participant needs;
- Whether participants are assisted in obtaining and remaining permanent housing in a manner that fits their needs; and

-Whether the project adheres to a housing first model.

For new SSO projects for centralized or coordinated assessment systems, applications must receive at least 2 out of 4 possible points to be funded. Quality threshold factors include:

-Whether the system is easily accessible to all in the CoC's geography who are seeking information about homelessness assistance;

-Whether the advertising strategy is designed to reach persons with the highest barriers;

-Whether there is a standardized assessment process; and

-Whether the project ensures participants are directed to housing/services that fit their needs.

For new HMIS projects, applications must receive at least 3 out of 4 possible points to be funded. Quality threshold factors include:

-How the HMIS funds will be expended in a way that is consistent with the CoC's funding strategy for the HMIS and furthers the CoC's HMIS implementation;

-Whether the HMIS collects all Universal Data Elements;

-Whether the HMIS un-duplicates client records; and

-Whether the HMIS produces all HUD-required reports and provide data as needed for HUD reporting (e.g., APR, quarterly reports, data for CAPER/ESG reporting).

Other threshold requirements:

-Project applicants and potential subrecipients must have satisfactory capacity, drawdowns, and performance for existing grant(s), as evidenced by timely reimbursement of subrecipients, regular drawdowns, and timely resolution of any monitoring findings.

-For expansion projects, project applicants must clearly articulate the part of the project that is being expanded. Additionally, the project applicants must clearly demonstrate that they are not replacing other funding sources.

-Project applicants must demonstrate they will be able to meet all timeliness standards per 24 CFR 578.85.

-HUD reserves the right to deny the funding request for a new project, if the request is made by an existing recipient that HUD finds to have significant issues related to capacity, performance, or unresolved audit/monitoring finding related to one or more existing grants. Additionally, HUD reserves the right to withdraw funds if no APR is submitted on the prior grant.

-All projects must have a DUNS number and active registration in SAM.

Program Requirements and Eligible Costs

Recipients and subrecipients are required to provide cash or in-kind match from sources outside of this grant funding request in accordance with the CoC regulations.

The recipient or subrecipient must match all grant funds, except for leasing funds, with no less than 25 percent of funds or in-kind contributions from other sources. The 25 percent match must be provided on a grant-by-grant basis.

Cash Match: A recipient or subrecipient may use funds from any source, including any other federal sources (excluding Continuum of Care program funds), as well as State, local, and private sources, provided that funds from the source are not statutorily prohibited to be used as a match. (The recipient must ensure that the rules governing match funds allow them to be match for the CoC Program.)

The cash must be used for activities that are eligible under Subpart D of the CoC Interim Rule.

NOTE: Program income CAN be used as match. Project applicants that intend to use program income as match must provide an estimate of how much program income will be used for match.

In-kind Match: The recipient or subrecipient may use the value of any real property, equipment, goods, or services contributed to the project as match, provided that, if the recipient or subrecipient had to pay for them with grant funds, the costs would have been eligible.

Before grant execution, services to be provided by a third party must be documented by a memorandum of understanding (MOU) between the recipient or subrecipient and the third party that will provide the services. Services provided by individuals must be valued at rates consistent with those ordinarily paid for similar work in the recipient's or subrecipient's organization. The MOU must establish the unconditional commitment, except for selection to receive a grant, by the third party to provide services, the specific service to be provided, the profession of the persons providing the service, and the hourly cost of the service to be provided.

Indirect costs (also known as "facilities and administrative costs" defined at 2 CFR 200.56) are eligible under the CoC Program, and if the applicant does not have an approved federally negotiated indirect cost rate, the applicant may use a de minimis rate of 10 percent of Modified Total Direct Costs. (See call out box on next page for more detail.)

Also remember:

- Staff training and the costs of obtaining professional licenses or certifications needed to provide supportive services are not eligible supportive services costs. Some limited training is eligible under administrative costs, however.
- Administrative costs do not include staff and overhead costs directly related to carrying out other eligible activities (e.g., rental assistance), because those costs are eligible as part of those activities.
- Time spent preparing the annual application to HUD is not an eligible use of CoC funds.

Later Responsibilities

If your application is conditionally awarded, you will have a number of responsibilities. Please be sure that you are capable of carrying all of them out before submitting your application. The list that follows includes some of the recipient/subrecipient responsibilities. For 2018, these requirements are detailed in the 2018 General Section NOFA, 2018 CoC Program NOFA, and the CoC Interim Program Rule (24 CFR 578). All grant recipients and subrecipients should read these three documents carefully.

Pre-Contract Requirements:

- Proof of site control, match, environmental review, and the documentation of financial feasibility must be completed within 12 months of the announcement of the award, or 24 months in the case of funds for acquisition, rehabilitation, or new construction. The 12-month deadline may be extended by HUD for up to 12 additional months upon a showing of compelling reasons for delay due to factors beyond the control of the recipient or subrecipient.
- Bi-Annual Audits: Any recipient expending \$750,000 or more in a year in federal funds must conduct a single or program-specific audit for that year in accordance with the provisions of OMB Circular No. A-133.
- Annual Performance Reports (APR): Your agency will be responsible for submitting an APR for each project every year, which provides client data, service utilization information, program outcomes, and financial information. HUD may terminate the renewal of any grant and require repayment if the APR is not filed on time or if HUD deems the APR unacceptable or showing noncompliance with grant requirements.
- Record-keeping: Recipients must maintain records and within the timeframe required, make any reports, including those pertaining to race, ethnicity, gender, and disability status that HUD may require. CoC applicants may report this data as part of their APR submission to HUD.
- Transparency Act: Award notices may also include requirements for subaward reporting in compliance with the requirements of the Federal Financial Assistance Accountability and Transparency Act of 2006 (Pub. L. 109-282) (Transparency Act) and Section 872 of the Duncan Hunter National Defense Authorization Act for Fiscal Year 2009 (Pub. L. 110-417)
- Impact/Success Indicators: All projects, except for HMIS, must provide systematic indicators for evaluating the positive impact/success the project will have on clients and reducing homelessness in the community. HUD will require projects to include measures for: length of time in the project; recidivism; movement to and stability in permanent housing; connection with mainstream benefits; and job and income growth for persons who are homeless. Projects may also indicate additional measures on which the project will chart success.
- Other Data Requests: Your agency must provide performance and other requested data to the CoC for community-level analysis and planning.
- Match Documentation: Your agency must maintain documentation of any required match funding in your financial reports on a grant-specific basis.
- HMIS Participation: Your agency must participate in the CoC's Homeless Information Management System and enter data consistent with the applicable HMIS Data Standards.
- Performance: Your agency must perform the tasks outlined in your application and grant agreement, including complying with all of the language in the Applicant Certifications, and following all HUD statutes and regulations applicable to the grant.

- Documentation of Homeless Status and Disability Status: HUD requires all recipients to document the homeless status, and in some cases the disability status, for all clients.

Housing Related Requirements:

- HUD required recipients to ensure: compliance with Housing Quality Standards (HQS), that housing is appropriate to the needs of the persons served, suitable dwelling size, and that housing rental amount is within HUD's guidelines.
- Service Related Requirements: Supportive housing programs must provide meals or meal preparation facilities, and residential supervision. All programs must provide ongoing assessment of supportive services.
- Fair Housing: HUD requires compliance with requirements related to Fair Housing and Equal Opportunity, Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity, and Resolution of Outstanding Civil Rights Matters. This includes outreach to underserved populations, including those with Limited English Proficiency.
- Calculation of Client Rent: HUD determines the amount of rent that can be charged to clients, and recipients must show documentation of rental calculations.
- No program fees: Recipients and subrecipients may not charge program participants program fees.
- Policies: All CoC recipients are required to institute certain policies including: participant participation, grievance procedures, due process for participant termination, staff rules, emergency safety and evacuation procedures, confidentiality restrictions, non-discrimination, free from religious influences, conflict of interest, anti-lobbying, drug-free workplace, etc.
- State and Local Requirements: Services provided with CoC program funds must be in compliance with all applicable State and local requirements, including licensing requirements.
- Mainstream Resources: You must coordinate and integrate your program with other mainstream health, social services, and employment programs for which your clients may be eligible
- Prevention and Discharge Planning: Any governmental entity serving as an applicant must agree to develop and implement to the maximum extent practical and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as healthcare facilities, foster care other youth facilities, or corrections programs and institutions) in order to prevent such discharge from immediately resulting in such persons entering the homeless system.
- Coordination with Educational Agencies: Any program serving homeless families will have to certify that their programs will establish policies and practices that are consistent with, and do not restrict the exercise of rights provided by the education subtitle of the McKinney Vento Act and other laws relating to the provision of education and related services to individuals and families experiencing homelessness. They must also designate a staff person to ensure that children are enrolled in school and connected to appropriate services within the community.
- Limited English Proficiency: Recipients and subrecipients must comply with Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency (LEP)"
- Ethics: Recipients and subrecipients must not be debarred or suspended, not have delinquent federal debts, and must conduct business in accordance with core values and ethical standards/code of conduct.

2021 SMAC CoC NOFA Timeline for New Projects

October 7, 2021	New and Expansion applications due to CoC Coordinator in PDF form
October 11-14, 2021	Review and scoring by Monitoring and Evaluation Committee
October 15, 2021	Monitoring and Evaluation Committee Meeting: New/Expansion Project Applicants Selected Applicants notified of Monitoring and Evaluation Committee decisions
October 17, 2021	Selected Projects send draft of HUD Project Application to Coordinator
October 22, 2021	SMAC Monitoring and Evaluation Committee Meeting: Initial Ranking
October 28, 2021	SMAC Monitoring and Evaluation Committee Meeting (if needed): Vote on Final Ranking
October 28, 2021	Final Project Ranking posted on www.smacmn.org
November 1, 2021	Final Project Applications due in e-snaps

2021 SMAC NOFA Policies

Reallocation:

- 1) Voluntary reallocation will always be fully explored first from all renewal projects.
- 2) If voluntary reallocation does not establish enough funding to create a sustainable project, SMAC will consider all projects scoring in the bottom 1/3 eligible to be considered for Reallocation. (It is anticipated that SMAC will have 18 renewal projects in 2021.)
- 3) If the project scores below 65% of the total points available to that project, the project will be considered for reallocation or a mandatory improvement plan.

Additional Considerations:

- a. Historical scoring data- The Monitoring and Evaluation Committee will review if the project has scored in the bottom 1/3 past 3 NOFA competitions.
- b. Cost Effectiveness of project- The total HUD grant award amount will be divided by the number of successful outcomes. Successful outcome for all projects (other than PSH) is exiting to permanent housing. Successful outcome for PSH includes exits to permanent housing and remaining in permanent housing.
- c. Coordinated Entry data- The Ranking Committee will review Coordinated Entry data and other priority setting data used by the Governing Board to ensure needs and gaps are being met across the geography of the CoC.

Example

A non-PSH project gets \$100,000 grant. 25 households successfully went to permanent housing. The cost per successful outcome is: \$4,000.

A PSH project gets \$100,000 grant. 5 households successfully went to permanent housing. 4 households remain in permanent housing. The cost per successful outcome is: \$11,111.

The Monitoring and Evaluation Committee will make the final decision regarding which projects will be recommended to the Governing Board for Reallocation. For the 2021 competition the Ranking Committee should consider offering Technical Assistance to the bottom 1/3 of projects as an alternative to Reallocation due to recent implementation of the current scoring tool and reallocation approach.

Ranking:

- 1) HMIS grant will automatically be placed just above the SSO-CE grant(s) at the bottom of Tier 1. SMAC highly values having a functional HMIS. SMAC feels that it is essential to fund HMIS adequately and feels strongly that HMIS funds need to be protected in Tier 1.
- 2) SSO-CE grants will be placed just above any New project(s) created through reallocation at the bottom of Tier 1. To have a high quality, effective CES funding needs to be allocated to support infrastructure for CES activities. HUD has not provided guidance for how to score and evaluate these projects but encourages CoCs to maintain funding for these grants. Therefore, SMAC feels SSO-CE grants should be protected in Tier 1.

- 3) New projects created through reallocation will be ranked just above the new BONUS project(s) at the bottom of Tier 1. New projects will all be scored through the RFP process and evaluated on the New Project Application score tool. If a new project is selected through the RFP process it demonstrates the project will fill a gap in the CoC and will be prioritized as such through Tier 1 ranking.

The bottom of Tier 1 will look as follows:

- HMIS Project
 - Coordinated Entry Project
 - New project(s)/Expansion project(s) created through reallocation
- 4) The Ranking Committee will make a decision on Tier 1 Ranking for any BONUS project based on need and strength of the BONUS application.

Scoring:

- 5) Once the total number of points are calculated, the number of points earned will be divided by the total possible points for that project type. The resulting percentage will be placed in descending order, highest at top and lowest at bottom. If there is a tie between projects, a tiebreaker score will be used.
- 6) The tiebreaker score will be based on cost effectiveness. The total HUD grant award amount will be divided by the number of successful outcomes. Successful outcome for all projects (other than PSH) is exiting to permanent housing. Successful outcome for PSH includes exits to permanent housing and remaining in permanent housing.

Example

A non-PSH project gets \$100,000 grant. 25 households successfully went to permanent housing. The cost per successful outcome is: \$4,000.

A PSH project gets \$100,000 grant. 5 households successfully went to permanent housing. 4 households remain in permanent housing. The cost per successful outcome is: \$11,111.

- 7) Rounding for all scoring will be standard rounding to the second decimal point.
- 8) Renewal Projects will be penalized for late application submission to the CoC. **Projects will lose 8 points for submitting a late application.** Timelines are critical during the NOFA process and it is essential that projects get all documents to the CoC on time.
- 9) New projects awarded in the last competition that have not yet begun and those projects that have not finished their first year or have not submitted their first APR but must submit a renewal application will be placed at the bottom of Tier 1 and exempt from the scoring process.
- 10) Projects that have completed only their first APR will be exempt from the following scoring categories: 1) Use of Federal Funds, 2) Unit Utilization, 3) Exits to Permanent Housing, 4) All income measures, 5) Reoccurrence, 6) Mainstream Benefits, 7) Health Insurance . SMAC does

not want to penalize projects that are new to CoC funding and have not had the opportunity to score well in these areas.

- 11) If an agency was not able to access eLOCCS during the course of the year through no fault of their own, the agency is responsible for notifying the CoC and providing confirmation from the HUD Field Office. If so, the agency would be exempt from the scoring criteria.

2021 SMAC Priorities

Projects that coordinate with a healthcare organization(s) to provide permanent housing and rapid rehousing services.

(1) MN-503 Score Tool							
Organization							
Project Name							
CoC Model/Component							
Populations Served							
Date of Review							
Reviewer							
EVALUATION AND RANKING STANDARDS							
OPERATIONS							
Possible Points	8	6	4	0		Data	Score
Effective Use of Funds	Spent 90-100% of grant	Spent 80-89% of grant	Spent 75-79% of grant	Spent less than 75% of grant			
Possible Points	8		0			Data	Score
eLOCCS Drawdowns	At least 1 time per quarter		Less than 1 time per quarter				FALSE
Housing First	YES		NO				FALSE
Possible Points	8	6	4	2	0	Data	Score
Unit Utilization	96-100%	90-95%	80-89%	70 - 79%	69% or less		0
Data Completeness (a), (b), and (c)	All 3 are below 2.0%	2 of the 3 are below 2.0%	1 of the 3 are below 2.0%	0 are below 2.0% but none are above 5.0%	0 of the 3 are below 1.0% and one or more are above 5.0%		FALSE

PROJECT PERFORMANCE							
Possible Points	5	4	3	2	1	Data	Score
Dedicated Chronic Homeless Beds (PSH ONLY)	90% or higher	85-89%	80-84%	75-79%	74% or less		0
Housing Stability (exits to permanent housing)	90% or higher (PSH) 75% or higher (RRH)	85-89% (PSH) 70-74% (RRH)	80-84% (PSH) 69% (RRH)	65- 75-79% (PSH) 60-64% (RRH)	74% or less (PSH) 59% or less (RRH)		FALSE
Earned Income--Increase (RRH Only)	30% or higher	25 - 29%	20 - 24%	15 - 19%	14% or less		FALSE
Non-Employment Income--Maintain/Increase (PSH Only)	60% or higher	55 - 59%	50 - 54%	45 - 49%	44% or less		FALSE
Total Income PSH - Maintain or Increase RRH - Increase Only	75% or higher (PSH) 60% or higher (RRH)	70 - 74% (PSH) 55-59% (RRH)	65 - 69% (PSH) 50-54% (RRH)	60 - 64% (PSH) 45-49% (RRH)	59% or less (PSH) 44% or less (RRH)		FALSE
Non-Cash Benefits	90% or higher	80-89%	70-70%	60-69%	59% or less		0
Health Insurance	90% or higher	80-89%	70-70%	60-69%	59% or less		0
Reoccurrence (All exits)	0-5%	5.1%-10%	10.1%-15%	15.1%-20%	over 20%		0
Reoccurrence (Returns Report)	0-5%	5.1%-10%	10.1%-15%	15.1%-20%	Over 20%		0
Coordinated Entry Denials	10% or less	11-15%	16-20%	21-25%	Over 25%		0
NEW MEASURES							
Possible Points	0		0		0	Data	Score

Cost Effectiveness (cost/bed)	PSH - less than \$9,000/bed RRH - Less than \$6,500/bed TH - less than \$8,000/bed	PSH - \$9,001-\$11,000/bed RRH - \$6,501-\$9,000/bed TH - \$8,001-\$10,000/bed	PSH - more than \$11,000/bed RRH - more than \$9,000/bed TH - more than \$10,000/bed		0
Cost Effectiveness (successful exit/HH)	PSH - less than \$12,000/HH for singles and \$16,000/HH for families (successful exit AND retention) RRH - Less than \$8,000/HH for singles and \$10,000 for families TH - less than \$11,000/HH for singles and \$15,000 for families	PSH - \$12,001-\$14,000/HH for singles and \$16,001-\$17,500/HH for families (successful exit AND retention) RRH - Less than \$8,001-\$11,000/HH for singles and \$10,001-\$12,000 for families TH - less than \$11,001-\$13,000/HH for singles and \$15,001-\$17,000 for families	PSH - more than \$14,000/HH for singles and \$17,500/HH for families (successful exit AND retention) RRH - Less than \$11,000/HH for singles and \$12,000 for families TH - less than \$13,000/HH for singles and \$17,000 for families		0
Domestic Violence (experience)	Project has at least 5 years experience specifically serving DV/SA survivors	Project has 1-4 years experience specifically serving DV/SA survivors	Project has less than 1 year experience specifically serving DV/SA survivors		0
Domestic Violence (specialized services)	Project utilizes specialized services model specifically tailored to DV/SA survivors		Project does not utilize specialized services model specifically tailored to DV/SA survivors		0
TOTAL POINTS RECEIVED					0

Suburban Metro Area CoC Project Evaluation Tool

Each COC-funded project will be ranked using the SMAC Project Evaluation Tool. The scoring criteria is based on performance, both operations and project level. The information and data used to complete the evaluation tool includes: CoC project annual performance report (APR) submitted in SAGE, ICA generated HMIS reports, and CoC project applications. The maximum possible number of points a project can earn is 85 points for PSH projects, 80 for RRH projects.

Where do the points come from?

	Category	Total Points Possible	Data Source	Percentage of the total
Part 1	Project Performance – Operations 1) Effective Use of Funds 2) Drawdowns 3) Unit Utilization 4) Data Completeness 5) Housing First	40 points	SAGE APR eLOCCS report Project Application	47% of total for PSH 50% of total for RRH
Part 2a – PSH only	Project Performance – PSH 1) Chronic Homeless dedicated beds 2) Exits to Permanent Housing 3) Maintain or increase non-earned income 4) Maintain or increase total income 5) Reoccurrence (all exits) 6) Reoccurrence (successful exits) 7) Mainstream Benefits 8) Health Insurance 9) Coordinated Entry Denials	45 points	SAGE APR Project Application ICA – SPM report ICA – Returns report CES Staff – Denials Report	53% of total
Part 2b – RRH only	Project Performance – RRH 1) Exits to Permanent Housing 2) Increase earned income 3) Increase total income 4) Reoccurrence (all exits) 5) Reoccurrence (successful exits) 6) Mainstream Benefits 7) Health Insurance 8) Coordinated Entry Denials	40 points	SAGE APR Project Application ICA – SPM report ICA – Returns report CES Staff – Denials Report	50% of total

****Annual APR data will be used. Projects will be required to submit an APR run for the following date range: July 1, 2020-June 30, 2021. (tentative dates, may change as NOFA deadline dictate)**

Point Breakdown:

Part 1: Program Performance – Operations (40 points possible)

Criteria	8 points	6 points	4 points	0 points
1) Effective Use of Funds	Spent 90-100% of grant	Spent 80-89% of grant	Spent 75-79% of grant	Spent less than 74% of grant

Source:

(1) Effective Use of Funds – SAGE APR, Q28. Financial Information

- Divide the Total Expenditures (not including match) by the Total Amount of grant awarded as documented in the HUD announcement
- In the example below: 113,250 divided by 115,000 = .98478 or 98% of grant was used

Total Expenditures	113,250.00
---------------------------	-------------------

Total Grant Award \$115,000.00

Criteria	8 points	0 points
2) eLOCCS Drawdowns	At least 1 time per quarter	Less than 1 time per quarter
3) Housing First	Yes	No

Source:

- (1) eLOCCS drawdowns – submission by agency and/or request from HUD Field Office
 (2) Housing First – questions found in CoC Project Application

Criteria	8 points	6 points	4 points	2 points	0 points
4) Unit Utilization	96-100%	90-95%	80-89%	70 - 79%	69% or less
5) Data Completeness: (a), (b), and (c)	All 3 are below 2.0%	2 of the 3 are below 2.0%	1 of the 3 are below 2.0%	0 are below 2.0% but none are above 5.0%	0 of the 3 are below 1.0% and one or more are above 5.0%

Source:

(1) Unit Utilization – SAGE APR, Q02. Bed and Unit Inventory and Utilization

- Add the four percentages together and divide by four to get the average unit utilization for the program year.
- In the example below: 38.89 + 33.33 + 55.56 + 50 = 177.78 divided by 4 = 44.445%

Utilization Rate - Unit	
January	38.89%
April	33.33%
July	55.56%
October	50.00%

(2) Data Completeness – SAGE APR, Qo6a. Data Quality: Personally Identifying Information (PII); Qo6b. Data Quality: Universal Data Elements; Qo6c. Data Quality: Income and Housing Data Quality

- To calculate each percentage:
 - Qo6a – overall score row & % of error rate column
 - Qo6b - % of error rate column for 5 elements (add and divide by 5)
 - Qo6c - % of error rate column for 4 elements (add and divide by 4)
- In the example below: (a) 0.02% (b) 0.00% (c) 0.00%

– Q06a: Data Quality: Personally Identifying Information (PII)

Data Element	Client Doesn't Know/Refused	Information Missing	Data Issues	% of Error Rate
Name	0	0	0	0.00 %
Social Security Number	0	0	0	0.00 %
Date of Birth	0	0	1	0.02 %
Race	0	0	0	0.00 %
Ethnicity	0	0	0	0.00 %
Gender	0	0	0	0.00 %
Overall Score				0.02 %

– Q06b: Data Quality: Universal Data Elements

	Error Count	% of Error Rate
Veteran Status	0	0.00 %
Project Start Date	0	0.00 %
Relationship to Head of Household	0	0.00 %
Client Location	0	0.00 %
Disabling Condition	0	0.00 %

– Q06b: Data Quality: Universal Data Elements

	Error Count	% of Error Rate
Veteran Status	0	0.00 %
Project Start Date	0	0.00 %
Relationship to Head of Household	0	0.00 %
Client Location	0	0.00 %
Disabling Condition	0	0.00 %

– Q06c: Data Quality: Income and Housing Data Quality

	Error Count	% of Error Rate
Destination	0	0.00 %
Income and Sources at Start	0	0.00 %
Income and Sources at Annual Assessment	0	0.00 %
Income and Sources at Exit	0	0.00 %

– Q06c: Data Quality: Income and Housing Data Quality

	Error Count	% of Error Rate
Destination	0	0.00 %
Income and Sources at Start	0	0.00 %
Income and Sources at Annual Assessment	0	0.00 %
Income and Sources at Exit	0	0.00 %

Part 2a: Program Performance – Permanent Supportive Housing (PSH) (40 points possible)

Criteria	5 points	4 points	3 points	2 points	1 point
1) Dedicated Chronic Homeless Beds	90% or higher	85 – 89%	80 - 84%	75 – 79%	74% or less
2) Housing Stability	90% or higher	85 – 89%	80 - 84%	75 – 79%	74% or less
3) Maintain or Increase Non-Earned Income	60% or higher	55 - 59%	50 - 54%	45 - 49%	44% or less
4) Maintain or Increase Total Income	75% or higher	70 - 74%	65 - 69%	60 - 64%	59% or less
5) Non-Cash Benefits	90% or higher	80 – 89%	70 - 79%	60 - 69%	59% or less
6) Health Insurance	90% or higher	80 – 89%	70 - 79%	60- 69%	59% or less
7) Reoccurrence (SPM)	0 – 5%	5.1 – 10%	10.1 – 15%	15.1 – 20%	20.1% or higher
8) Reoccurrence (Returns report)	0 – 5%	5.1 – 10%	10.1 – 15%	15.1 – 20%	20.1% or higher
9) Coordinated Entry Denials	10% or less	11-15%	16-20%	21-25%	26% or higher

Source:

(1) Dedicated Chronic Homeless Beds - questions found in CoC Project Application

(2) Housing Stability – SAGE APR, Q23c: Exit Destination

- Find “Subtotal” for Exits to Permanent Destinations to get Answer A
- Add the number of stayers from Q22a1, column Stayers & row “Total” to Answer A to get answer B.
- Find “Total” in Q23c to get answer C
- Add the number of stayers from Q22a1, column Stayers & row “Total” to Answer C to get Answer D.
- Divide Answer D by Answer B to get the number of exits to permanent destination including stayers.
- In the example below:
 - 1 (Answer A)
 - 1+11=12 (Answer B)
 - 2 (Answer C)
 - 11+2=13 (Answer D)
 - 12 divided by 13 = .923 or 92.3%

Total	2	2	0	0	0
Total persons exiting to positive housing destinations	1	1	0	0	0
Total persons whose destinations excluded them from the calculation	0	0	0	0	0
Percentage	50.00 %	50.00 %	-	-	-

Q22a1: Length of Participation - CoC Projects

	Total	Leavers	Stayers
30 Days or Less	0	0	0
31 to 60 Days	0	0	0
61 to 90 Days	0	0	0
91 to 180 Days	0	0	0
181 to 365 Days	1	1	0
366 to 730 Days (1-2 yrs)	0	0	0
731 to 1,095 Days (2-3 yrs)	2	0	2
1096 to 1,460 Days (3-4 yrs)	0	0	0
1461 to 1,825 Days (4-5 yrs)	0	0	0
More than 1,825 Days (>5 yrs)	10	1	9
Data Not Collected	0	0	0
Total	13	2	11

(3) Maintain or Increase Non-Earned Income – SAGE APR, Q19a1 and Q19a2: Client Cash Income Change – Income Source – by Start and Latest Status/Exit

- This measure only looks at the 3rd row “Number of Adults with Other Income.”
- Add number from 3rd column “Retained Income category and same \$ at annual assessment/exit as at start” in 19a1 to number from 8th column “Performance measure: Adults Who Gained or Increased Income from Start to Annual Assessment/Exit” in 19a1 for Answer A.
- Add number from 3rd column “Retained Income category and same \$ at annual assessment/exit as at start” in 19a2 to number from 8th column “Performance measure: Adults Who Gained or Increased Income from Start to Annual Assessment/Exit” in 19a2 for Answer B.
- Add Answer A to Answer B to get Answer C.
- Add number from 7th column “Total Adults from 19a1 to number from 7th column “Total Adults” from 19a2 for Answer D.
- Divide Answer C by Answer D.
- In the example below:
 - 4 + 11 = 15 (Answer A)
 - 0+5 = 5 (Answer B)
 - 5+15 = 20 (Answer C)
 - 22+8 = 30 (Answer D)
 - 20 divided by 30 = .6666 66.7%

Q19a1: Client Cash Income Change - Income Source - by Start and Latest Status

	Had Income Category at Start and Did Not Have it at Annual Assessment	Retained Income Category But Had Less \$ at Annual Assessment Than at Start	Retained Income Category and Same \$ at Annual Assessment as at Start	Retained Income Category and Increased \$ at Annual Assessment	Did Not have the Income Category at Start and Gained the Income Category at Annual Assessment	Did Not have the Income Category at Start or at Annual Assessment	Total Adults (Including Those with No Income)	Performance Measure: Adults Who Gained or Increased Income from Start to Annual Assessment; Average Gain	Performance measure: Percent of persons who accomplished this measure
Number of Adults with Earned Income (i.e., Employment Income)	0	1	2	0	5	14	22	5	22.73 %
Average Change in Earned Income	-	-886.00	0.00	-	646.60	0.00	0.00	646.60	0.00 %
Number of Adults with Other Income	2	2	4	11	0	3	22	11	50.00 %
Average Change in Other Income	-409.00	-440.50	0.00	743.18	-	0.00	0.00	743.18	0.00 %
Number of Adults with Any Income (i.e., Total Income)	1	3	4	13	0	1	22	13	59.09 %
Average Change in Overall Income	-621.00	-582.00	0.00	860.77	-	0.00	401.00	860.77	0.00 %

Q19a2: Client Cash Income Change - Income Source - by Start and Exit

	Had Income Category at Start and Did Not Have it at Exit	Retained Income Category but Had Less \$ at Exit than at Start	Retained Income Category and Same \$ at Exit as at Start	Retained Income Category and Increased \$ at Exit	Did Not have the Income Category at Start and Gained the Income Category at Exit	Did Not have the Income Category at Start or at Exit	Total Adults (Including Those with No Income)	Performance Measure: Adults Who Gained or Increased Income from Start to Exit; Average Gain	Performance measure: Percent of persons who accomplished this measure
Number of Adults with Earned Income (i.e., Employment Income)	1	0	0	1	3	3	8	4	50.00 %
Average Change in Earned Income	-1999.00	-	-	1423.00	2043.33	0.00	0.00	1888.25	0.00 %
Number of Adults with Other Income	2	0	0	2	3	1	8	5	62.50 %
Average Change in Other Income	-359.00	-	-	1169.50	685.00	0.00	0.00	878.80	0.00 %
Number of Adults with Any Income (i.e., Total Income)	2	1	0	3	2	0	8	5	62.50 %
Average Change in Overall Income	-359.00	-719.00	-	2513.67	1593.00	-	1161.00	2145.40	0.00 %

(4) Maintain or Increase Total Income –SAGE APR, Q19a1 and 19a2: Client Cash Income Change – Income Source – by Start and Latest Status/Exit

- This measure only looks at the 5th row “Number of Adults with Any Income (i.e. total income).”
- Add number from 3rd column “Retained Income category and same \$ at annual assessment/exit as at start” in 19a1 to number from 8th column “Performance measure: Adults Who Gained or Increased Income from Start to Annual Assessment/Exit” in 19a1 for Answer A.
- Add number from 3rd column “Retained Income category and same \$ at annual assessment/exit as at start” in 19a2 to number from 8th column “Performance measure: Adults Who Gained or Increased Income from Start to Annual Assessment/Exit” in 19a2 for Answer B.
- Add Answer A to Answer B to get Answer C.
- Add number from 7th column “Total Adults from 19a1 to number from 7th column “Total Adults” from 19a2 for Answer D.
- Divide Answer C by Answer D.
- In the example below:
 - 4 + 13 = 17 (Answer A)
 - 0+5 = 5 (Answer B)
 - 5+17 = 22 (Answer C)
 - 22+8 = 30 (Answer D)
 - 20 divided by 30 = .6666 %

– Q19a1: Client Cash Income Change - Income Source - by Start and Latest Status

	Had Income Category at Start and Did Not Have it at Annual Assessment	Retained Income Category But Had Less \$ at Annual Assessment Than at Start	Retained Income Category and Same \$ at Annual Assessment as at Start	Retained Income Category and Increased \$ at Annual Assessment	Did Not have the Income Category at Start and Gained the Income Category at Annual Assessment	Did Not have the Income Category at Start or at Annual Assessment	Total Adults (Including Those with No Income)	Performance Measure: Adults Who Gained or Increased Income from Start to Annual Assessment; Average Gain	Performance measure: Percent of persons who accomplished this measure
Number of Adults with Earned Income (i.e., Employment Income)	0	1	2	0	5	14	22	5	22.73 %
Average Change in Earned Income	-	-866.00	0.00	-	646.60	0.00	0.00	646.60	0.00 %
Number of Adults with Other Income	2	2	4	11	0	3	22	11	50.00 %
Average Change in Other Income	-409.00	-440.50	0.00	743.18	-	0.00	0.00	743.18	0.00 %
Number of Adults with Any Income (i.e., Total Income)	1	3	4	13	0	1	22	13	59.09 %
Average Change in Overall Income	-621.00	-582.00	0.00	860.77	-	0.00	401.00	860.77	0.00 %

– Q19a2: Client Cash Income Change - Income Source - by Start and Exit

	Had Income Category at Start and Did Not Have it at Exit	Retained Income Category but Had Less \$ at Exit than at Start	Retained Income Category and Same \$ at Exit as at Start	Retained Income Category and Increased \$ at Exit	Did Not have the Income Category at Start and Gained the Income Category at Exit	Did Not have the Income Category at Start or at Exit	Total Adults (Including Those with No Income)	Performance Measure: Adults Who Gained or Increased Income from Start to Exit; Average Gain	Performance measure: Percent of persons who accomplished this measure
Number of Adults with Earned Income (i.e., Employment Income)	1	0	0	1	3	3	8	4	50.00 %
Average Change in Earned Income	-1939.00	-	-	1423.00	2043.33	0.00	0.00	1888.25	0.00 %
Number of Adults with Other Income	2	0	0	2	3	1	8	5	62.50 %
Average Change in Other Income	-359.00	-	-	1169.50	685.00	0.00	0.00	878.80	0.00 %
Number of Adults with Any Income (i.e., Total Income)	2	1	0	3	2	0	8	5	62.50 %
Average Change in Overall Income	-359.00	-719.00	-	2513.67	1593.00	-	1161.00	2145.40	0.00 %

(5) Non-Cash Benefits – SAGE APR, Q2ob: Number of Non-Cash Benefit Sources

- This measure only includes adults in households.
- Note the number of adults in the program from Q05a: Report Validation Table - number of adults (age 18 or over).
- Add number of people in row “No Sources,” column “Benefit at latest annual assessment for stayers to column “Benefit at exit for leavers.”
- Subtract from the total number of adults.
- Divide that number by the number of adults.
- In the example below:
 - Number of Adults = 17

- Number of No Sources “Benefit at latest annual assessment for stayers” = 3
- Number of No Source “Benefit at exit for leavers” = 2
- $3+2 = 5$; $17-5 = 12$; 12 divided by 17 = .7058

— Q05a: Report Validations Table

Total Number of Persons Served	47
Number of Adults (Age 18 or Over)	17
Number of Children (Under Age 18)	30
Number of Persons with Unknown Age	0

— Q20b: Number of Non-Cash Benefit Sources

	Benefit at Start	Benefit at Latest Annual Assessment for Stayers	Benefit at Exit for Leavers
No sources	5	3	2
1+ Source(s)	11	5	6
Client Doesn't Know/Client Refused	0	0	0
Data Not Collected	1	1	0
Total	17	9	8

(6) Health Insurance – SAGE APR, Q21: Health Insurance

- This measure includes everyone (adults and children).
- Note the number of total people served in the program from Q05a: Report Validation Table – Total Number of Persons Served.
- Add number of people in row “No Health Insurance,” column “At Annual assessment for Stayers” and column “At exit for leavers” for Answer A.
- Take Total Number of Persons served and subtract the number in row “Number of Stayers Not Yet Required to Have an Annual Assessment” column “At Annual assessment for Stayers” for Answer B.
- Take Answer A and subtract from Answer B to get Answer C.
- Divide Answer C by Answer B.
- In the example below:
 - Total Number of Persons served = 47
 - $7 + 12 = 19$ (Answer A)
 - $47 - 1 = 46$ (Answer B)
 - $46 - 19 = 27$ (Answer C)
 - 27 divided by 46 = .5869 or 58.7%

— Q05a: Report Validations Table

Total Number of Persons Served	47
Number of Adults (Age 18 or Over)	17
Number of Children (Under Age 18)	30
Number of Persons with Unknown Age	0

Q21: Health Insurance

	At Start	At Annual Assessment for Stayers	At Exit for Leavers
Medicaid	3	0	2
Medicare	0	0	0
State Children's Health Insurance Program	22	12	6
VA Medical Services	0	0	0
Employer Provided Health Insurance	0	0	0
Health Insurance Through COBRA	0	0	0
Private Pay Health Insurance	0	0	0
State Health Insurance for Adults	5	4	1
Indian Health Services Program	0	0	0
Other	0	0	0
No Health Insurance	18	7	12
Client Doesn't Know/Client Refused	0	0	0
Data Not Collected	0	0	0
Number of Stayers Not Yet Required to Have an Annual Assessment	0	1	0
1 Source of Health Insurance	28	14	9
More than 1 Source of Health Insurance	1	1	0

(7) Reoccurrence (SPM) – ICA generated HMIS report

- The SPM (system performance measure) report calculates any successful exit from a CoC-funded housing program into an Emergency Shelter/motel voucher program that uses HMIS within 2 years of an exit.

(8) Reoccurrence (MN Returns report) – ICA generated HMIS report

- The MN Returns report calculates any exit from a CoC-funded housing program into an Emergency Shelter/motel voucher program that uses HMIS within 2 years of an exit.

(9) Coordinated Entry Denials outside CoC approved Eligibility Criteria – CES CoC Denials Report

- The SMAC Coordinated Entry staff will compile a report showing all denials for criteria falling outside of the eligibility criteria approved by the CoC Governing Board from each CoC project.

Part 2b: Program Performance – Rapid Re-Housing (RRH) (40 points possible)

Criteria	5 points	4 points	3 points	2 points	1 point
1) Housing Stability	75% or higher	70 - 74%	65 - 69%	60 - 64%	59% or less
2) Increase Earned Income	30% or higher	25 - 29%	20 - 24%	15 - 19%	14% or less
3) Increase Total Income	60% or higher	55 - 59%	50 - 54%	45 - 49%	44% or less
4) Non-Cash Benefits	90% or higher	80 - 89%	70 - 79%	60 - 69%	59% or less
5) Health Insurance	90% or higher	80 - 89%	70 - 79%	60 - 69%	59% or less
6) Reoccurrence (SPM)	0 - 5%	5.1 - 10%	10.1 - 15%	15.1 - 20%	20.1% or higher
7) Reoccurrence (Returns report)	0 - 5%	5.1 - 10%	10.1 - 15%	15.1 - 20%	20.1% or higher
8) Coordinated Entry Denials	10% or less	11-15%	16-20%	21-25%	26% or higher

Source:

(1) Housing Stability – SAGE APR, Q23a: Exit Destination – More than 90 Days; Q23b: Exit Destination – Less than 90 Days

- Find “Subtotal” for Exits to Permanent Destinations to get Answer A
- Add the number of stayers from Q22a1, column Stayers & row “Total” to Answer A to get answer B.
- Find “Total” in Q23c to get answer C
- Add the number of stayers from Q22a1, column Stayers & row “Total” to Answer C to get Answer D.
- Divide Answer D by Answer B to get the number of exits to permanent destination including stayers.
- In the example below:
 - 1 (Answer A)
 - 1+11=12 (Answer B)
 - 2 (Answer C)
 - 11+2=13 (Answer D)
 - 12 divided by 13 = .923 or 92.3%

Total	2	2	0	0	0
Total persons exiting to positive housing destinations	1	1	0	0	0
Total persons whose destinations excluded them from the calculation	0	0	0	0	0
Percentage	50.00 %	50.00 %	-	-	-

– Q22a1: Length of Participation – CoC Projects

	Total	Leavers	Stayers
30 Days or Less	0	0	0
31 to 60 Days	0	0	0
61 to 90 Days	0	0	0
91 to 180 Days	0	0	0
181 to 365 Days	1	1	0
366 to 730 Days (1-2 yrs)	0	0	0
731 to 1,095 Days (2-3 yrs)	2	0	2
1096 to 1,460 Days (3-4 yrs)	0	0	0
1461 to 1,825 Days (4-5 yrs)	0	0	0
More than 1,825 Days (>5 yrs)	10	1	9
Data Not Collected	0	0	0
Total	13	2	11

(2) Increase Earned Income – SAGE APR, Q19a3: Client Cash Income Change – Income Source – by Start and Latest Status/Exit

- This measure only looks at the 1st row “Number of Adults with Earned Income.”
- Add the number in 8th column “Performance Measure: Adults Who Gained or Increased Income from Start to Annual Assessment” in Q19a1 to the number in the 8th column in Q19a2 to get Answer A.
- Add number in 7th column “Total Adults” in Q19a1 to number in 7th column in Q19a2 to get Answer B.
- Divide Answer A by Answer B.
- In the example below:
 - $7+5 = 12$ (Answer A)
 - $38+21 = 59$ (Answer B)
 - $7/59 = 0.118644$ or 11.7%

Q19a1: Client Cash Income Change - Income Source - by Start and Latest Status									
	Had Income Category at Start and Did Not Have it at Annual Assessment	Retained Income Category But Had Less \$ at Annual Assessment Than at Start	Retained Income Category and Same \$ at Annual Assessment as at Start	Retained Income Category and Increased \$ at Annual Assessment	Did Not have the Income Category at Start and Gained the Income Category at Annual Assessment	Did Not have the Income Category at Start or at Annual Assessment	Total Adults (Including Those with No Income)	Performance Measure: Adults Who Gained or Increased Income from Start to Annual Assessment; Average Gain	Performance measure: Percent of persons who accomplished this measure
Number of Adults with Earned Income (i.e., Employment Income)	6	2	0	1	6	23	38	7	18.42 %
Average Change in Earned Income	-1044.33	-171.50	-	1987.00	1874.17	0.00	0.00	1890.29	0.00 %
Number of Adults with Other Income	6	2	7	13	2	8	38	15	39.47 %
Average Change in Other Income	-538.00	-313.50	0.00	233.23	841.00	0.00	0.00	314.27	0.00 %
Number of Adults with Any Income (i.e., Total Income)	6	4	5	19	3	1	38	22	57.89 %
Average Change in Overall Income	-676.67	-1083.00	0.00	677.95	1361.67	0.00	225.00	771.18	0.00 %

Q19a2: Client Cash Income Change - Income Source - by Start and Exit									
	Had Income Category at Start and Did Not Have it at Exit	Retained Income Category but Had Less \$ at Exit than at Start	Retained Income Category and Same \$ at Exit as at Start	Retained Income Category and Increased \$ at Exit	Did Not have the Income Category at Start and Gained the Income Category at Exit	Did Not have the Income Category at Start or at Exit	Total Adults (Including Those with No Income)	Performance Measure: Adults Who Gained or Increased Income from Start to Exit; Average Gain	Performance measure: Percent of persons who accomplished this measure
Number of Adults with Earned Income (i.e., Employment Income)	2	1	1	2	3	12	21	5	23.81 %
Average Change in Earned Income	-1300.00	-806.00	0.00	994.00	1402.67	0.00	0.00	1239.20	0.00 %
Number of Adults with Other Income	4	4	0	6	1	6	21	7	33.33 %
Average Change in Other Income	-456.50	-250.75	-	206.50	110.00	0.00	0.00	192.71	0.00 %
Number of Adults with Any Income (i.e., Total Income)	2	5	1	10	1	2	21	11	52.38 %
Average Change in Overall Income	-1358.50	-462.60	0.00	552.80	812.00	0.00	62.00	576.36	0.00 %

(3) Increase Total Income –SAGE APR, Q19a3: Client Cash Income Change – Income Source – by Start and Latest Status/Exit

- This measure only looks at the 5th row “Number of Adults with Any Income.”
- Add the number in 8th column “Performance Measure: Adults Who Gained or Increased Income from Start to Annual Assessment” in Q19a1 to the number in the 8th column in Q19a2 to get Answer A.
- Add number in 7th column “Total Adults” in Q19a1 to number in 7th column in Q19a2 to get Answer B.
- Divide Answer A by Answer B.
- In the example below:
 - $22+11 = 33$ (Answer A)
 - $38+21 = 59$ (Answer B)
 - $22/59 = 0.37288$ or 37.3%

Q19a1: Client Cash Income Change - Income Source - by Start and Latest Status

	Had Income Category at Start and Did Not Have it at Annual Assessment	Retained Income Category But Had Less \$ at Annual Assessment Than at Start	Retained Income Category and Same \$ at Annual Assessment as at Start	Retained Income Category and Increased \$ at Annual Assessment	Did Not have the Income Category at Start and Gained the Income Category at Annual Assessment	Did Not have the Income Category at Start or at Annual Assessment	Total Adults (Including Those with No Income)	Performance Measure: Adults Who Gained or Increased Income from Start to Annual Assessment; Average Gain	Performance measure: Percent of persons who accomplished this measure
Number of Adults with Earned Income (i.e., Employment Income)	6	2	0	1	6	23	38	7	18.42 %
Average Change in Earned Income	-1044.33	-171.50	-	1987.00	1874.17	0.00	0.00	1890.29	0.00 %
Number of Adults with Other Income	6	2	7	13	2	8	38	15	39.47 %
Average Change in Other Income	-538.00	-313.50	0.00	233.23	841.00	0.00	0.00	314.27	0.00 %
Number of Adults with Any Income (i.e., Total Income)	6	4	5	19	3	1	38	22	57.89 %
Average Change in Overall Income	-676.67	-1083.00	0.00	677.95	1361.67	0.00	225.00	771.18	0.00 %

Q19a2: Client Cash Income Change - Income Source - by Start and Exit

	Had Income Category at Start and Did Not Have it at Exit	Retained Income Category but Had Less \$ at Exit than at Start	Retained Income Category and Same \$ at Exit as at Start	Retained Income Category and Increased \$ at Exit	Did Not have the Income Category at Start and Gained the Income Category at Exit	Did Not have the Income Category at Start or at Exit	Total Adults (Including Those with No Income)	Performance Measure: Adults Who Gained or Increased Income from Start to Exit; Average Gain	Performance measure: Percent of persons who accomplished this measure
Number of Adults with Earned Income (i.e., Employment Income)	2	1	1	2	3	12	21	5	23.81 %
Average Change in Earned Income	-1300.00	-806.00	0.00	994.00	1402.67	0.00	0.00	1239.20	0.00 %
Number of Adults with Other Income	4	4	0	6	1	6	21	7	33.33 %
Average Change in Other Income	-456.50	-250.75	-	206.50	110.00	0.00	0.00	192.71	0.00 %
Number of Adults with Any Income (i.e., Total Income)	2	5	1	10	1	2	21	11	52.38 %
Average Change in Overall Income	-1358.50	-462.60	0.00	552.80	812.00	0.00	62.00	576.36	0.00 %

(5) Non-Cash Benefits – SAGE APR, Q20b: Number of Non-Cash Benefit Sources

- This measure only includes adults in households.
- Note the number of adults in the program from Q05a: Report Validation Table - number of adults (age 18 or over).
- Add number of people in row “No Sources,” column “Benefit at latest annual assessment for stayers to column “Benefit at exit for leavers.”
- Subtract from the total number of adults.
- Divide that number by the number of adults.
- In the example below:
 - Number of Adults = 17
 - Number of No Sources “Benefit at latest annual assessment for stayers” = 3
 - Number of No Source “Benefit at exit for leavers” = 2
 - $3+2 = 5$; $17-5 = 12$; 12 divided by 17 = .7058

Q05a: Report Validations Table

Total Number of Persons Served	47
Number of Adults (Age 18 or Over)	17
Number of Children (Under Age 18)	30
Number of Persons with Unknown Age	0

Q20b: Number of Non-Cash Benefit Sources

	Benefit at Start	Benefit at Latest Annual Assessment for Stayers	Benefit at Exit for Leavers
No sources	5	3	2
1+ Source(s)	11	5	6
Client Doesn't Know/Client Refused	0	0	0
Data Not Collected	1	1	0
Total	17	9	8

(6) Health Insurance – SAGE APR, Q21: Health Insurance

- This measure includes everyone (adults and children).

- Note the number of total people served in the program from Q05a: Report Validation Table – Total Number of Persons Served.
- Add number of people in row “No Health Insurance,” column “At Annual assessment for Stayers” and column “At exit for leavers” for Answer A.
- Take Total Number of Persons served and subtract the number in row “Number of Stayers Not Yet Required to Have an Annual Assessment” column “At Annual assessment for Stayers” for Answer B.
- Take Answer A and subtract from Answer B to get Answer C.
- Divide Answer C by Answer B.
- In the example below:
 - Total Number of Persons served = 47
 - $7 + 12 = 19$ (Answer A)
 - $47 - 1 = 46$ (Answer B)
 - $46 - 19 = 27$ (Answer C)
 - 27 divided by 46 = .5869 or 58.7%

— Q05a: Report Validations Table

Total Number of Persons Served	47
Number of Adults (Age 18 or Over)	17
Number of Children (Under Age 18)	30
Number of Persons with Unknown Age	0

— Q21: Health Insurance

	At Start	At Annual Assessment for Stayers	At Exit for Leavers
Medicaid	3	0	2
Medicare	0	0	0
State Children's Health Insurance Program	22	12	6
VA Medical Services	0	0	0
Employer Provided Health Insurance	0	0	0
Health Insurance Through COBRA	0	0	0
Private Pay Health Insurance	0	0	0
State Health Insurance for Adults	5	4	1
Indian Health Services Program	0	0	0
Other	0	0	0
No Health Insurance	18	7	12
Client Doesn't Know/Client Refused	0	0	0
Data Not Collected	0	0	0
Number of Stayers Not Yet Required to Have an Annual Assessment	0	1	0
1 Source of Health Insurance	28	14	9
More than 1 Source of Health Insurance	1	1	0

(7) Reoccurrence (SPM) – ICA generated HMIS report

- The SPM (system performance measure) report calculates any successful exit from a CoC-funded housing program into an Emergency Shelter/motel voucher program that uses HMIS within 2 years of an exit.

(8) Reoccurrence (MN Returns report) – ICA generated HMIS report

- The MN Returns report calculates any exit from a CoC-funded housing program into an Emergency Shelter/motel voucher program that uses HMIS within 2 years of an exit.

9) Coordinated Entry Denials outside CoC approved Eligibility Criteria – CES CoC Denials Report

- The SMAC Coordinated Entry staff will compile a report showing all denials for criteria falling outside of the eligibility criteria approved by the CoC Governing Board from each CoC project.

(2) Example of Scored Project Evaluation form

Organization	Hearth Connection							
Project Name	Hearth Connection SMAC PSH							
CoC Model/Component	PSH							
Populations Served	Adults without Children							
Date of Review	10/15/2021							
Reviewer	Abby G							
EVALUATION AND RANKING STANDARDS								
OPERATIONS								
Possible Points	8	6	4	0		Data	Score	
Effective Use of Funds	Spent 90-100% of grant	Spent 80-89% of grant	Spent 75-79% of grant	Spent less than 75% of grant		100%	8	
Possible Points	8		0				Data	Score
eLOCCS Drawdowns	At least 1 time per quarter		Less than 1 time per quarter				At least once/Q	8
Housing First	YES		NO				YES	8
Possible Points	8	6	4	2	0	Data	Score	
Unit Utilization	96-100%	90-95%	80-89%	70 - 79%	69% or less	102%	8	
Data Completeness (a), (b), and (c)	All 3 are below 2.0%	2 of the 3 are below 2.0%	1 of the 3 are below 2.0%	0 are below 2.0% but none are above 5.0%	0 of the 3 are below 1.0% and one or more are above 5.0%	2/3 <2%	6	
PROJECT PERFORMANCE								
Possible Points	5	4	3	2	1	Data	Score	

Dedicated Chronic Homeless Beds (PSH ONLY)	90% or higher	85-89%	80-84%	75-79%	74% or less	100%	5
Housing Stability (exits to permanent housing)	90% or higher (PSH) 75% or higher (RRH)	85-89% (PSH) 70-74% (RRH)	80-84% (PSH) 65-69% (RRH)	75-79% (PSH) 60-64% (RRH)	74% or less (PSH) 59% or less (RRH)	100%	5
Earned Income--Increase (RRH Only)	30% or higher	25 - 29%	20 - 24%	15 - 19%	14% or less		NA
Non-Employment Income--Maintain/ Increase (PSH Only)	60% or higher	55 - 59%	50 - 54%	45 - 49%	44% or less	100%	5
Total Income PSH - Maintain or Increase RRH - Increase Only	75% or higher (PSH) 60% or higher (RRH)	70 - 74% (PSH) 55-59% (RRH)	65 - 69% (PSH) 50-54% (RRH)	60 - 64% (PSH) 45-49% (RRH)	59% or less (PSH) 44% or less (RRH)	100%	5
Non-Cash Benefits	90% or higher	80-89%	70-70%	60-69%	59% or less	100%	5
Health Insurance	90% or higher	80-89%	70-70%	60-69%	59% or less	91%	5
Reoccurrence (SPM)	0-5%	5.1%-10%	10.1%-15%	15.1%-20%	over 20%	0%	5
Reoccurrence (Returns Report)	0-5%	5.1%-10%	10.1%-15%	15.1%-20%	Over 20%	100%	1
Coordinated Entry Denials	10% or less	11-15%	16-20%	21-25%	Over 25%	0%	5
TOTAL POINTS RECEIVED							79
Percentage of Points Possible							93%

(3) Final Project Scores for ranked new and renewal projects

Tier 1							
Rank	Score				Total Points Earned	% of Points Possible	Rationale for Ranking Position
1	1	Dakota County CDA	PSH	PSH	81	95%	Project Performance
2	2	Hearth Connection	Hearth Connection SMAC PSH	PSH	79	93%	Project Performance
3	19	Hearth Connection	PSH Expansion	PSH	N/A	N/A	Ranking the expansion of the PSH project directly below the renewal project. Per SMAC NOFO policies, projects funded through reallocation will be placed in Tier 1.
4	3	Carver CDA	Carver CDA PSH	PSH	77	91%	Project Performance
5	4	CAP	SMAC PSH	PSH	77	91%	Project Performance
6	5	Commonbond	Granada	PSH	75	88%	Project Performance
7	6	Mental Health Resources	Permanent Housing for Chronically Homeless	PSH	72	85%	Project Performance
8	7	Canvas Health	Mosaic Homes	PSH	71	84%	Project Performance
9	8	Washington County CDA	Washington County CDA PSH	PSH	71	84%	Project Performance
10	9	CAP	Bryant Aldrich	PSH	71	84%	Project Performance
11	10	CAP	Consolidated Project	PSH	69	81%	Project Performance
12	11	CAP	CAP RRH	RRH	62	78%	Project Performance
13	12	Dakota County	RRH	RRH	59	74%	Project Performance
14	13	Tubman	Safe Journeys Youth TH & RRH	RRH	56	70%	Project Performance
15	14	The Link	Cairn	PSH	55	67%	Project Performance
16	15	The Link	SMAC RRH	RRH	54	68%	Project Performance

17	16	ICA	HMIS	HMIS	N/A	N/A	Per SMAC NOFO policies, HMIS will be ranked in Tier 1 in order to protect funding for the required data system for CoC performance measurement.
18	17	Hearth Connection	CES	CES	N/A	N/A	Per SMAC NOFO policies, CE projects will be ranked in Tier 1 in order to protect the only funding supporting the administration of CE in the CoC.
19	18	Hearth Connection	CES Expansion (renewal)	CES	N/A	N/A	Per SMAC NOFO policies, CE projects will be ranked in Tier 1 in order to protect the only funding supporting the administration of CE in the CoC. SMAC NOFA policies also state that Expansion projects funded through reallocation will be placed in Tier 1.
20	20	Hearth Connection	CES Expansion Plus	CES	N/A	N/A	Per SMAC NOFO policies, projects funded through reallocation will be placed in Tier 1.
Tier 2							
21	21	Beacon	Prairie Pointe	PSH	N/A	N/A	Due to the COVID-19 pandemic the Monitoring and Evaluation Committee decided to keep all renewal projects in Tier 1. The Bonus project therefore, was placed in Tier 2.

MN-503 Evidence of Public Posting of Projects Accepted

Posted on CoC website 11/1/2021

